

Purpose: The purpose of this policy is to provide guidelines for the recall of career staff personnel for emergencies.

Administration: The Fire Chief will have primary responsibility for administration of this policy within the scope of his job description.

Policy:

- All career staff personnel shall report in full work uniform.
- All career staff personnel shall report with their full PPE.
- All career staff personnel shall report within a reasonable amount of time.
- All career staff personnel recalled to duty shall be compensated in accordance with the rate of pay. Compensation will begin from the time of dispatch, an extended ETA of 30 minutes or more will begin with arrival at station.
- Employees shall respond to an emergency recall unless incapacitated, out of the area, or an excusable absence. Any member who does not meet the exceptions and refuses to respond shall be subject to disciplinary action for insubordination.

Procedure:

- All career staff personnel are subject to call for duty in the event of Structure Fires, Storm Emergencies, Tanker Task Force, Multiple Incidents, Brush Fires and any other incidents as necessary in the Township of Cumru. The order for recalling off-duty personnel may be given by the Fire Chief or the Officer in Charge.
- Recall of off-duty personnel shall be implemented through the following procedure:
 - Fire Chief or Township OIC shall request Cumru Township career personnel through Berks County Communications Center with the activation of the Cumru Township Fire Department Dispatch Tone.
 - Career staff personnel shall make contact with requesting officer to inquire the assignment of personnel. The staff shall be directed to one of the following assignments.
 1. Report to the incident and assist at the scene.
 2. Report to one of the CTFD stations and staff an available unit in that station to provide coverage to Cumru Township.
 3. Report to the incident scene, retrieve an available apparatus and return for standby coverage in a designated station.
 4. Report to scene and staff an available apparatus for coverage from the scene.