

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS  
ORGANIZATION MEETING                      JANUARY 6, 2020**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Ruth O’Leary at 7:28 p.m. Other Commissioners in attendance were William B. Miller, and David J. Batdorf. Also attending were Solicitor Michael A. Setley, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works Michael L. Yost, Business Personnel/Administrator Peggy A. Carpenter, Manager Jeanne E. Johnston, and Joe Rogosky of Great Valley Consultants.

Pledge to the Flag.

**SWEARING IN OF COMMISSIONERS**

Ruth A. O’Leary and Sam Kalbach

**SWEARING IN OF POLICE OFFICERS**

Sgt. James Griffith  
Officer Nathan Bentz  
Officer Elizabeth Goida  
Officer Justin Good  
Officer Shawn Heatley

**ORGANIZATION OF COMMISSIONERS**

- A) **Vacancy for Board of Commissioners**  
**ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE TO APPOINT CHIP BILGER AS TOWNSHIP COMMISSIONER TO FILL THE VACANCY ON THE BOARD.**

7:36 p.m. – The Board of Commissioners took a quick recess.

7:45 p.m. – the Board of Commissioners reconvened the meeting with Mr. Setley chairing the meeting.

B) **Officers for Board of Commissioners**

1) **President**

Mr. Batdorf nominated Mr. Miller for President of the Board of Commissioners. Mr. Kalbach seconded the nomination. **No further nominations being heard, a unanimous ballot was recorded for William Miller as President of the Board of Commissioners.**

2) **Vice President**

Mr. Kalbach nominated Ruth A. O’Leary as Vice President of the Board of Commissioners. Mr. Batdorf seconded the nomination. **No further nominations being**

heard, a unanimous ballot was recorded for Ruth A. O'Leary as Vice President of the Board of Commissioners.

Mr. Setley turned the meeting over to Mr. Miller.

**PUBLIC**

**CONSENT AGENDA**

A) Township Solicitor

**ACTION:**

**APPOINTED MICHAEL A. SETLEY, ESQ., OF GEORGEADIS//SETLEY, AS TOWNSHIP SOLICITOR, PLANNING SOLICITOR, AND SOLICITOR TO THE MUNICIPAL AUTHORITY OF CUMRU.**

B) Consulting Solicitors

**ACTION:**

**APPOINTED CONSULTING SOLICITORS, AS FOLLOWS:**

- 1) **Atty. Stephen H. Price of Mogel, Speidel, Bobb & Kershner – Civil Service Commission and Zoning Hearing Board**
- 2) **Atty. Daniel Becker of Kozloff Stoudt – certain planning issues**
- 3) **Atty. Jill Nagy of Summers Nagy Law – issues pertaining to East Pointe**

C) Manager

**ACTION:**

**APPOINTED JEANNE E. JOHNSTON AS MANAGER.**

D) Secretary

**ACTION:**

**APPOINTED LATOYA PROCOPIO AS SECRETARY.**

E) Assistant Secretary

**ACTION:**

**APPOINTED JEANNE E. JOHNSTON AS ASSISTANT SECRETARY.**

F) Engineer

**ACTION:**

**APPOINTED GREAT VALLEY CONSULTANTS AS THE TOWNSHIP ENGINEER IN ACCORDANCE WITH THE 2016 RATE SCHEDULE, DATED 12/4/2019.**

G) Utility Engineer

**ACTION:**

**APPOINTED BCM, INC. AS THE TOWNSHIP SEWER ENGINEER.**

H) Sewage Enforcement Officer

- 1) Letter from Berks Envirotech re: SEO staff and rate schedule, dated 12/11/2015

**ACTION:**

**ADOPTED A RESOLUTION:**

- 1) **ADOPTING BERKS ENVIROTECH STAFF AS THE SEWAGE ENFORCEMENT OFFICERS, IN ACCORDANCE WITH A LETTER FROM BET DATED 12/11/2015; AND**
- 2) **RETAINING THE EXISTING RATE SCHEDULE FOR SERVICES BY BET.**

I) Vacancy Board

**ACTION:**

**APPOINTED TERRY STYER TO THE VACANCY BOARD FOR 2020.**

J) Monthly Meeting Schedule

**ACTION:**

**ADOPTED A MEETING SCHEDULE FOR 2020 AS FOLLOWS:**

- **3<sup>RD</sup> TUESDAYS AT 7:00 P.M. FOR REGULAR MEETINGS.**
- **5<sup>TH</sup> TUESDAYS AT 7:00 P.M. FOR WORKSHOP MEETINGS.**

**END OF CONSENT AGENDA**

**ON MOTION OF MR. BATDORF, SECOND OF MR. KALBACH, A UNANIMOUS VOTE APPROVING THE CONSENT AGENDA.**

## **DEPARTMENTS**

### Administration

**A) Financing for Water Line Project**

- 1) ordinance advertised

Ms. Johnston informed the Board of Commissioners that the RFP that was sent out to a number of banks on 12/26/2019, 9 responses were received. The RFP stipulated a \$5 Million dollar line of credit per the 2 year only draw down loan without a prepay penalty.

Mrs. O'Leary stated she thought the loan was for the Fire Station and not the financing of the Water Line. Ms. Johnston respectfully reminded the Board of the anxiety that was expressed by the Board during budget season about grouping the Fire Station and the Water Line financing.

**ON MOTION OF MRS. O'LEARY, SECOND OF MR. BATDORF, A UNANIMOUS VOTE TO ENACT THE ORDINANCE THAT WAS ADVERTISED FOR THE FINANCING OF THE WATER LINE PROJECT.**

**B) Planning – Refined Plastics Presentation 1/13/2020 at 6:00 p.m.**

### Fire Department

**A) Recommendation to Hire**

- 1) Memorandum from Fire Chief re: recommendation for conditional offers of employment, dated 12/27/2019

**ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE AUTHORIZING THE FIRE CHIEF TO EXTEND CONDITIONAL OFFERS OF EMPLOYMENT TO THE TWO CANDIDATES ON THE CERTIFIED FIRE CIVIL SERVICE LIST OF DECEMBER 2019.**

Public Works

**A) Class 2 Position Vacancy**

**ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS TO START THE PROCESS TO FILL THE CLASS 2 VACANCY POSITION.**

**CORRESPONDENCE**

A) Organization meeting advertised on 1/3/2020

**COMMISSIONERS**

A) Reminders:

- 1) Municipal Authority Meeting on Thursday, January 9, 2020, at 8:00 a.m.
- 2) Planning Commission meeting rescheduled to 1/13/2020 at 6:00 p.m.

B) Executive Session


8:22 p.m. – The Board of Commissioners went into executive session to discuss 3 personnel issues and 2 litigation matters.

8:42 p.m. – The meeting reconvened. Mr. Setley stated that the Board of Commissioners had Discussed 2 litigation matters and 3 personnel issues, all items were referred to administration.

**ADJOURNMENT**

**ON MOTION OF MR. BATDORF, SECOND OF MR. KALBACH, A UNANIMOUS VOTE ADJOURNING THE MEETING AT 8:43 P.M.**

Respectfully submitted,

  
Jeanne E. Johnston  
Township Manager/ Asst. Secretary