

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING FEBRUARY 17, 2026**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order at 7:00 p.m. by President Andy Donnell. Other Commissioners in attendance were Vice-President Tonya L. Campbell, Mark Ferrero, Greg Miller, and Lisha L. Rowe . Also attending were Solicitor Kelsey Frankowski, Police Lt. Michael Bezner, Interim Superintendent of Public Works Michael Yost, Jr., Business/Personnel Administrator Kristin Yoder, Interim Manager/Secretary Peter S. Marshall, Special Projects/Asst. Secretary Patricia A. Wylezik-Pfeiffer and Joseph P. Rogosky of Great Valley Consultants. Chief of Police Madison Winchester and Fire Chief James Beane were excused with prior notification.

NOTICE:

Public comment will be accepted in person. Please include your first name, last name and address for all comments. Any comments without a name or address will not be considered. To accommodate as many people as possible, we request that each person's comments be limited to 3 minutes (resolution no. 301). The meeting comment period is limited to a total of 60 minutes. This time period may be extended at the discretion of the Commissioners. While public comments will be given due consideration, immediate responses will be made at the discretion of the Commissioners.

Pledge to the Flag.

AMBULANCE SERVICE

A.) Monthly Report – January 2026

Matthew Wagner, Deputy Chief for TowerDIRECT, presented statistics to the Board. There were 194 calls in January in Cumru. Average chute time was 1 minutes 15 seconds. Average response time was 8 minutes 44 seconds.

APPROVE MINUTES

ON MOTION OF MS. CAMPBELL, SECOND OF MR. DONNELL, A UNANIMOUS VOTE APPROVING THE MINUTES OF 1/05/26 – ORGANIZATION MEETING AND 1/20/26 - REGULAR MEETING AS PRESENTED.

TAX COLLECTOR

The monthly report can be found on the Tax Collector page on the Cumru Township website.

A.) Request to allow RE taxpayers to pay their county/township taxes via a County website – consider adopting Resolution

- 1) AllPaid Contract

Atty. Frankowski reminded the Board that the Tax Collector had previously requested that the Cumru Township taxpayers be allowed to pay via a County website. The Board had asked Atty. Frankowski to review the contract with Berks County and AllPaid. Atty. Frankowski said that the contract looked good with security measures in place. Atty. Frankowski provided a template for the Resolution.

ON MOTION OF MR. DONNELL, SECOND OF MR. MILLER, A UNANIMOUS VOTE TO ADOPT A RESOLUTION TO ALLOW CUMRU TOWNSHIP TAXPAYERS TO PAY THE REAL ESTATE TAX BILLS VIA THE BERKS COUNTY WEBSITE USING ALLPAID.

CIVIL SERVICE COMMISSION AND PLANNING COMMISSION

A.) Civil Service Commission –

1) Michael Fix – accept resignation effective 1/28/26

ON MOTION OF MS. CAMPBELL, SECOND OF MR. DONNELL, A UNANIMOUS VOTE TO ACCEPT THE RESIGNATION OF MICHAEL FIX FROM THE CIVIL SERVICE COMMISSION.

2) Consider Alternate Member Todd Dietrich to fill the vacancy for Permanent member
ON MOTION OF MR. FERRERO, SECOND OF MS. CAMPBELL, A UNANIMOUS VOTE TO APPOINT TODD DIETRICH AS A PERMANENT MEMBER TO THE CIVIL SERVICE COMMISSION.

3) Vacancy for Alternate member

There is a vacancy for an Alternate member created by appointing Mr. Dietrich as a permanent member.

B.) Planning Commission –

1) Allen Gibson – accept resignation effective 2/01/26

ON MOTION OF MR. FERRERO, SECOND OF MS. CAMPBELL, A UNANIMOUS VOTE TO ACCEPT THE RESIGNATION OF ALLEN GIBSON FROM THE PLANNING COMMISSION.

2) Consider Deborah Geiger to fill the vacancy for Permanent member
ON MOTION OF MS. CAMPBELL, SECOND OF MR. DONNELL, A UNANIMOUS VOTE TO APPOINT DEBORAH GEIGER AS A PERMANENT MEMBER TO THE PLANNING COMMISSION.

3) Consider Eric Ermold to fill the vacancy for Alternate member
ON MOTION OF MR. FERRERO, SECOND OF MS. CAMPBELL, A UNANIMOUS VOTE TO APPOINT ERIC ERMOLD AS AN ALTERNATE MEMBER TO THE PLANNING COMMISSION.

4) Consider authorizing the Planning Secretary to send a 15 day notice of intent to remove 2 inactive Alternate members with a vote at the March BOC meeting.

ON MOTION OF MR. MILLER, SECOND OF MR. DONNELL, A UNANIMOUS VOTE TO AUTHORIZE THE PLANNING SECRETARY TO SEND A 15 DAY NOTICE OF INTENT TO REMOVE 2 INACTIVE ALTERNATE MEMBERS OF THE PLANNING COMMISSION WITH A VOTE AT THE MARCH BOC MEETING.

PUBLIC

Attendance: Rich Keffer, Barb Dietrich, Todd Dietrich, Deborah Geiger, Eric Ermold, Nada Liepins, Glenn Emery, Susan McCoy, Roberta Kennedy, Barbara Nagle, and JoAnn Downing.

A.) Richard Keffer, a resident of Mt. Penn Rd., voiced concerns about having a data center in Cumru Township. He spoke about the potential for static electricity caused by ancillary equipment drying out the air. He spoke about the dangers of using halon. Mr. Keffer is concerned about fire.

Mr. Keffer also expressed concern about having overlays districts.

Mr. Miller explained that the data center overlay is proposed for the old Titus area. The purpose is to direct development toward this area since we can't deny the use in the Cumru Township.

Mr. Miller said that safety issues will be addressed if/when a plan is submitted. He also stated that halon is not used anymore.

Mr. Keffer stated that North Hampton has a good ordinance. Atty. Frankowski confirmed that the North Hampton ordinance was one that was discussed and reviewed to help develop the draft ordinance.

The AI boom is creating the need for data centers. Cumru Township wants to be prepared if that day comes.

DEPARTMENTS AND COMMITTEES

Economic Development

A.) Delta Development Plan Presentation

- 1) Zoning Proposals – updates and discussion
 - a) Data Centers

There was discussion about the need for an independent power source for data centers. Atty. Frankowski suggested that a power source over a certain size would be considered a separate use from the data center. She offered to work with Mr. Hoffman from GVC to work out the technical language for a Power Supply Ordinance.

Mr. Miller wanted clean power. Atty. Frankowski said that legally the Township can't dictate which power is being used.

Mr. Donnell stated that the data centers could disrupt area electronics and the impact on utilities should be considered. Data centers can use an unfathomable amount of power.

Atty. Frankowski explained that the goal would be to provide oversight without overcomplicating the issue.

b) Traditional Neighborhood Development (TND)

Atty. Frankowski reported that the Planning Commission was digesting the TND right now. She urged the Board to provide feedback for consistency with the Data Center Overlay.

Barb Dietrich, Chairperson of the Planning Commission, stated that the present format is difficult to comprehend and she suggested that it should be cleaned up.

2) Brownfield grant – update

Mr. Miller reported that the grant was submitted at the end of January. He explained that this is a Federal grant for \$500,000 to be used to clean up the old Titus Station area and Lancaster Pike from contaminants and prepare them for development

B.) Recreation Grant application – consider getting estimates for Montrose Manor Playground replacement equipment in order to submit an application

Mr. Miller suggested that the Board consider getting estimates for the grant application. The Board agreed to getting estimates.

C.) Community Funding Grant – consider submitting the Kenhorst Interceptor Project

Mr. Miller explained that Community Funding Grants are part of the Federal Government Appropriations Program. U. S. Rep. Chrissy Houlahan is given 15 slots. The window to apply is short once the application period opens. A substantial ready to go project is recommended. The interceptor project is approximately \$7 million.

Ms. Campbell asked if there was a fee to file.

Mr. Miller reported that the decisions are made in September and the funds are awarded in January.

Jeff Skinner from Atlas, the Cumru Township sewer engineer, gave a history of the sewer problems in this area. There were sewer overflows that resulted in the DEP issuing a moratorium. Cumru Township and Kenhorst Borough had to stop the overflows caused by the inflow and infiltration (I&I) during heavy rain events. A permanent solution, not just a band aid was needed.

Options included replacing the existing infrastructure or providing a separate collection system. After considerable review, it was decided to separate and provide a new system for just Cumru Township. Cumru Township has shouldered the cost of the I&I over the years. The separation will result in savings down the road.

Mr. Donnel asked about I&I. Kenhorst Borough does not pay for the increased costs of I&I. Kenhorst Borough only pays for per connection not actual flows. Cumru Township pays for the actual flows. The increased flows burden the treatment plants. Old systems need to be upgraded with new piping.

Mr. Skinner warned that there is not a “Do Nothing” option.

ON MOTION OF MS. ROWE, SECOND OF MR. MILLER, A UNANIMOUS VOTE TO SUBMIT THE KENHORST INTERCEPTOR PROJECT FOR THE COMMUNITY FUNDING GRANT.

Police Department

A.) Monthly Report – January 2026

The Police Department was the first to initiate the Key Performance Indicators (KPI) reporting. The goal is to report key information that is easy to see using graphs, trend lines, etc. This will be done with collaboration with liaisons and departments. First step is to identify which factors should be looked at to define success.

The Police Department picked 5 factors to view to give a quick snapshot to track crime and address as needed. Levels were set for comfort, warning and maximum limit. Lt. Bezner said this was the first month so the presentation is a work in progress.

Lt. Bezner gave a public service announcement to lock your cars because people are stealing from cars.

Ms. Campbell said that other departments will use the KPI method to track whatever needs to be tracked in that department.

Mr. Donnell stated that it will give a clear picture quickly.

Mr. Miller said that the idea is to make the KPIs public. The concept can be applied to all the departments.

Mr. Donnell suggested that Public Works could measure impact of major events as related to highway and sewer. The idea is to be proactive instead of reactive.

Mr. Miller suggested viewing trends in collections from Administration.

B.) Civil Service Commission – update

2 officers were promoted to Sergeant from the new certified Civil Service Commission promotional list. Sgt. Gupta and Sgt. Bentz are doing well in their new positions.

C.) Police Coverage at Community Days – consider authorizing the Police Liaisons to attend meetings for other GMSD Municipalities to ask for support

Mr. Miller explained that the Cumru Police Department has been providing the coverage for this event. He has talked to the City of Reading which covers Kenhorst Borough. He would like the Board to endorse the liaisons to talk to the other municipalities to ask for help with coverage. The Board agreed in the spirit of community.

Lt. Bezner reported that no vacations are allowed during the event and the whole week is blocked out. This year is 6/26/26 to 7/04/26. This is a strain on the Township.

There was discussion about a reasonable time to let Cumru know about offering help. Spring, possibly April, was determined to be a reasonable time.

Mr. Miller talked about the recent protests at the Governor Mifflin Middle School. He thanked the Police Departments of Cumru and Shillington for making a plan for security.

Mr. Donnell stated that he was disturbed by people videoing the children during the protest.

Fire Department

A.) Monthly Report – January 2026

There were no questions.

B.) Fire Station Construction –

1) consider pay applications totaling \$ 107,630.12

CONTRACTOR	APPLICATION	AMOUNT
BALTON, INC.	PAY APP 20	\$ 107,630.12
	TOTAL	\$ 107,630.12

ON MOTION OF MR. MILLER, SECOND OF MR. DONNELL, A UNANIMOUS VOTE TO AUTHORIZE THE PAY APPLICATION FOR FIRE STATION CONSTRUCTION, AS STATED IN THE TABLE ABOVE, FOR A TOTAL AMOUNT OF \$107,630.12.

C.) Fire fighter positions – consider authorizing the Fire Chief to extend conditional offers of employment to 2 fire fighters from the current certified Civil Service list

Mrs. Wylezik-Pfeiffer reported that Chief Beane would like to request that he be authorized to extend conditional offers of employment to 2 fire fighters from the current certified Civil Service list. These positions were in the budget for 2026.

ON MOTION OF MR. FERRERO, SECOND OF MS. CAMPBELL, A UNANIMOUS VOTE TO AUTHORIZE THE FIRE CHIEF TO EXTEND CONDITIONAL OFFERS OF EMPLOYMENT TO 2 FIRE FIGHTERS FROM THE CURRENT CERTIFIED CIVIL SERVICE LIST.

Administration

A.) Codes Department – report will be posted on the Cumru Township website

B.) Ordinance Codification – update

Mr. Marshall and Atty. Frankowski worked together to contact 3 companies. Atty. Frankowski said that General Code provided some information. There was a quote for \$29,995.00. The codification could take approximately 18 months. The process would include a kick-off meeting, analyze the data, prepare a draft, publish, and provide an ordinance for adoption. This will be finalized for an upcoming meeting.

C.) Revised Manager Ordinance – discuss and consider approval to advertise

Mr. Marshall read the revised Manager Ordinance. He explained the minimal changes in qualifications, bond amount, requirements of position, and terminology for temporary vs long-term position.

Atty. Frankowski had reviewed the draft and included the language to repeal the old ordinance. She recommended that the Board consider giving approval to advertise.

ON MOTION OF MR. MILLER, SECOND OF MS. CAMPBELL, A UNANIMOUS VOTE TO APPROVE THE ADVERTISEMENT OF THE REVISED MANAGER ORDINANCE.

Interim Manager Peter Marshall recommended the following promotions and new hire. He stated that he is trying to fill vacancies and promote from within.

D.) Promote Mike Yost from Interim Superintendent of Public Works to Superintendent of Public Works – consider approving promotion

ON MOTION OF MS. ROWE, SECOND OF MR. DONNELL, A UNANIMOUS VOTE TO PROMOTE MIKE YOST FROM INTERIM SUPERINTENDENT OF PUBLIC WORKS TO SUPERINTENDENT OF PUBLIC WORKS.

Mr. Yost thanked the Board and said that he is looking forward to serving the Board.

E.) Promote Ben McGuire from Public Works Foreman to Asst. Superintendent of Public Works – consider approving promotion

ON MOTION OF MS. ROWE, SECOND OF MR. DONNELL, A UNANIMOUS VOTE TO PROMOTE BEN MCGUIRE FROM PUBLIC WORKS FOREMAN TO ASSISTANT SUPERINTENDENT OF PUBLIC WORKS.

F.) Promote Katie Bagenstose from Administrative Assistant Class 2 to Administration Foreman - consider approving promotion

ON MOTION OF MR. DONNELL, SECOND OF MS. CAMPBELL, A UNANIMOUS VOTE TO PROMOTE KATIE BAGENSTOSE FROM ADMINISTRATIVE ASSISTANT CLASS 2 TO ADMINISTRATIVE FOREMAN.

G.) Promote Paula Wentzel from Administrative Assistant Class 3 to Administrative Assistant Class 2 - consider approving promotion

ON MOTION MR. DONNELL, SECOND OF MS. CAMPBELL, A UNANIMOUS VOTE TO PROMOTE PAULA WENTZEL FROM ADMINISTRATIVE ASSISTANT CLASS 3 TO ADMINISTRATIVE ASSISTANT CLASS 2.

H.) Administrative Assistant Class 3 Vacancy– consider authorizing conditional offer of employment to Brenda Castellano.

ON MOTION OF MR. FERRERO, SECOND OF MR. DONNELL, A UNANIMOUS VOTE TO AUTHORIZE A CONDITIONAL OFFER OF EMPLOYMENT TO BRENDA CASTELLANO FOR THE ADMINISTRATIVE ASSISTANT CLASS 3 POSITION.

I.) Planning

Hawthorne Land Development Plan – reaffirm plan approval

(Note: Settlement plan approved by Township 11/29/23. Settlement approved by Court 9/30/2024.) Conditional final plan approval was reaffirmed on 4/29/25, 8/19/25 and 11/18/25.

PROPOSED ACTION:

REAFFIRM FINAL PLAN APPROVAL FOR THE HAWTHORNE LAND DEVELOPMENT PLAN AND AUTHORIZING SIGNING THE PLANS CONDITIONED ON SOLICITOR REVIEW OF ALL AGREEMENTS, DEP APPROVAL OF THE PLANNING MODULES, RECEIPT OF IMPROVEMENTS ESCROW, AND PAYMENT OF ALL FEES.

2025-03 MISSIONARY SISTERS OF THE PRECIOUS BLOOD-EXPANSION – reaffirm plan approval

(Final Plan) Owners: Missionary Sisters of the Precious Blood; Agent: John Hoffert, P.L.S. of John Hoffert Surveying; Location: 1094 Welsh Road; Parcel ID# 39-439516749720; Plan No. D-24-10-1; Proposed Summary: Construction of 24-unit religious retreat facility served by public water and public sewer. This parcel is located in the RC- Rural Conservation zoning district. ZHB relief was granted on 1/23/2024. Preliminary Plan approval was granted by BOC on 6/17/25. Final plan approval with conditions was granted by BOC on 8/19/25 and 11/18/25.

PROPOSED ACTION:

REAFFIRM FINAL PLAN APPROVAL FOR 2025-03 MISSIONARY SISTERS OF THE PRECIOUS BLOOD-EXPANSION PLAN CONDITIONED ON RESOLVING ANY OUTSTANDING ISSUES STATED IN THE GVC REVIEW LETTER DATED 8/01/25,

INCLUDING RESOLUTION OF THE FIRE CHIEF'S REQUIREMENT FOR A FIRE HYDRANT AND A 26 FOOT WIDE FIRE ACCESS DRIVEWAY. OTHER CONDITIONS INCLUDE OBTAINING DEP APPROVAL FOR THE SEWER PLANNING MODULES, RECEIPT OF AN IMPROVEMENTS AGREEMENT WITH ESCROW, OBTAINING SIGNATURES, AND PAYMENT OF ALL FEES

ON MOTION OF MR. DONNELL, SECOND OF MR. FERRERO, A UNANIMOUS VOTE TO REAFFIRM APPROVAL FOR HAWTHORNE LAND DEVELOPMENT PLAN AND 2025-03 MISSIONARY SISTERS OF THE PRECIOUS BLOOD-EXPANSION AS STATED ABOVE.

J.) PAYMENTS OF BILLS

ON MOTION OF MS. ROWE, SECOND OF MS. CAMPBELL, A UNANIMOUS VOTE APPROVING PAYMENTS OF BILLS DATED 1/23/26, 1/30/26, 2/06/26, AND 1/13/26.

Public Works

A.) Ardmore Ave Sewer Replacement Project – update and consider awarding bid to lowest responsible contractor

- 1) Mandatory Pre-Bid meeting was held 2/04/26 at 2:00 p.m.
- 2) Opening of Bids was held 2/13/26 at 10:00 a.m.
- 3) Recommendation Letter from Atlas, dated 2/16/26

CONTRACTOR	AMOUNT
A.H Moyer, Inc	\$1,597,675.00
Allgyer Enterprises, LLC	\$1,554,530.50
Anrich Inc.	\$1,425,703.90
Barrasso Excavation, Inc.	\$1,396,299.00
DOLI Construction Corporation	\$1,343,844.00
J. Phillips Excavating & Hauling, LLC	\$1,290,609.00
Joao & Bradley Construction Co., Inc.	\$1,580,048.50
Jurich Inc.	\$1,554,180.00
Kinsley Construction	\$1,710,575.04
Mason Dixon Contractors, LLC	\$1,076,650.52
N. Abbonizio Contractors, Inc.	\$1,795,773.00
Rlll Construction Inc.	\$1,613,771.00
Wexcon, Inc.	\$1,505,421.00

Mr. Yost reported that 13 bids were received for this project.

Mr. Miller asked about the difference in bid numbers.

Jeff Skinner said that he was surprised by the bids. The lowest bidder, Mason Dixon Contractors, LLC (MDX) did the Montrose Blvd. project on the adjoining street. The Township is very happy with their work. They will stand behind their bid. Mr. Skinner explained that the quantities are spelled out in the bid specifications for all contractors.

Mr. Donnell asked if we know these guys. Mr. Skinner said yes and they are very professional.

ON MOTION OF MR. FERRERO, SECOND OF MR. DONNELL, A UNANIMOUS VOTE TO AWARD THE BID TO MASON DIXON CONTRACTORS, LLC FOR \$1,076,650.52 FOR THE ARDMORE AVENUE SEWER REPLACEMENT PROJECT.

Engineer

A.) Traffic/Parking – Traffic Study Reports and Discussion

Mr. Rogosky reported that the traffic studies were affected by the snow. The safety information provided by the Police Department was incorporated.

1) Parking on Summit Ave.

He is recommended that the parking restrictions remain in place based on the criteria.

2) Elkins Ave. Traffic Issues

Based on PennDOT regulations, parking could be restricted but this could have an impact on the residents.

3) Harding and Brooke Blvd. intersection

He recommended all way stop signs. Since parking is prohibited within 30 ft. of a stop sign, parking restrictions might be needed.

Mr. Rogosky stated that he hoped to have the reports finalized within a week or so depending on the weather. The final reports will be discussed at the next meeting.

Solicitor

A.) Sencit Apartments - update

Atty. Frankowski stated that she is working with the Fire Department, Terry Naugle of GVC and Mr. Frymoyer in the Codes Department.

The Fire Department inspection was completed. They passed all the requirements except that the fire pump was not working correctly. Sencit has 30 days to fix the fire pump.

She has been trying, without success, to get in touch with US Housing and Urban Development Department to get them to recognize the issues.

CORRESPONDENCE

A.) Berks County Blighted Property Review Committee- Official notice of blight to 303 Summit Avenue, dated 1/20/26

B.) Renewal application – Western Berks Landfill – Landfill Gas to Energy Plant, dated 1/27/26

C.) Notification of Cherry Bekaert acquiring Herbein + Company – engagement letter, dated 1/14/26

ON MOTION OF MR. MILLER, SECOND OF MR. DONNELL, A UNANIMOUS VOTE TO AMEND THE AGENDA TO DISCUSS DISSOLVING THE MUNICIPAL AUTHORITY.

Mr. Miller asked if the Township needs the Municipal Authority.

Atty. Frankowski said that the sewer authority was created in 1958 as a recommending body to oversee sewer projects. She explained that an authority can own infrastructure and be a party to contractual obligations. The Board and the Township are responsible for the maintenance and operations of the infrastructure.

Under the Municipal Authorities Act there is a mechanism to dissolve the Municipal Authority. Mr. Miller wanted to know can we do that, how to do that and is it feasible to do that. It would be up to the Board to decide.

Most of the meetings are held quarterly and could be held before the Board.

Mrs. Wylezik-Pfeiffer offered other solutions to the Board such as making the Municipal Authority inactive. The Municipal Authority was renewed for 50 years until 2058. The previous solicitor advocated for keeping the Municipal Authority because it has the ability the secure bonds.

Mr. Donnell asked about the ability to raise bonds. Mrs. Wylezik-Pfeiffer suggested that it might be a good idea given all the proposed development that would need infrastructure.

There was discussion about the Board appointing members to the Municipal Authority. Possibly naming members of the Board and employees to the Municipal Authority.

Mr. Marshall explained that if the Municipal Authority issues a bond it would not be counted toward the Township's indebtedness.

Atty. Frankowski agreed that having the Municipal Authority gives flexibility with respect to bonds. Any outstanding bonds would have to be discharged before dissolving the authority.

Mr. Miller asked about running the sewer updates through the Planning Commission. Atty. Frankowski believed that would blur the lines too much.

More discussion about roles of Municipal Authority. Mrs. Wylezik-Pfeiffer gave the examples of the authority knowing what's going on, what's coming up and making recommendations about sewer rates.

Mr. Donnell asked about unnecessary administrative overhead and efficiency loss by having the Municipal Authority since all the decisions are made by the Board anyway.

Mr. Marshall recommended keeping it, even if inactive, to avoid having to start over in the future if you need it.

More discussion about membership.

ON MOTION OF MR. MILLER, SECOND OF MR. DONNELL, A UNANIMOUS VOTE TO APPOINT MR. MARSHALL, MRS. WYLEZIK-PFEIFFER, MR. YOST JR., AND MR. MCGUIRE TO JOIN THE MUNICIPAL AUTHORITY FOR THE 5 YEAR TERM.

ON MOTION OF MR. MILLER, SECOND OF MS. CAMPBELL, A UNANIMOUS VOTE TO AMEND THE AGENDA TO DISCUSS THE TRASH AND SEWER BILLS.

Ms. Yoder explained that the sewer bills were mailed out. The Shillington Post Office had called and said that the postcards were separating. The Township received an envelope containing 84 pieces in the mail. Notices with the pieces were mailed out to the properties. Some people called into the office. We received another 25 pieces back today.

Mr. Marshall said that this is a Post Office problem. The Post Office will be contacted. This issue can't be solved in 1 step. Changing the process quickly would be difficult. Our equipment is set up to print the postcards.

Mr. Miller stated that there is no good answer as to why there are problems. Maybe this is what happened before but we did not know.

Ms. Yoder said that she had reached out to the vender for options such as stronger card stock, spacing of the perforations, or having cut lines.

Mr. Miller talked about e-invoicing offered in other municipalities which require no mailing, online payments or having a bill in an envelope.

Mr. Marshall said these might be long-term solutions but not none of them are a short-term solution.

Mr. Ferrero reported that there had been a meeting with the 1st vendor today to discuss options offered with a website upgrade. Another meeting is scheduled with 2nd vendor for Thursday. He plans to have a recommendation for March.

Mr. Miller reached out to Wyomissing Borough to see what they do and how they do it. No decision was made at this time. This will be ongoing.

COMMISSIONERS

A.) Zoning Hearing Board - discussion of current applications

1) App #837 – Continuance until 3/24/26 - 205 Church Rd. – PCS Mental Health, LLC seeking a modification of a 2020 written decision to permit 2 additional residents to reside at the group home permitted at the property located in the MR- Medium Density Residential District. (possible addition of a variance from parking requirements)

2) App #838 – ProBerco (Prospectus Associates, Inc.) – 602 Harding Ave. – Seeking a Special Exception to operate a group home for 2 adults with developmental disabilities. The residential dwelling is located in the HR- High Density Residential District. The Zoning Officer had previously denied the zoning permit application.

3) App #839 – Brubaker -1622 Wyomissing Rd – Seeking variances from Sections 402.D, 832.1.B & C, and 1004.R. Seeking a Special Exception under Section 402.C.13 to allow a private dog kennel on the property. The parcel is split between Cumru Township(78%) and Brecknock Township(22%). It is taxed in Cumru Township. The owners have received approval from Brecknock Township. There are 2 parcels for a total of 11.07 acres located in the AG- Agricultural District.

4) App #840 – JAJD Properties LTD (Radwanski) – 4119 New Holland Rd. - Seeking variances from Sections 404.B and C to store construction equipment outside and use the existing structures for storage. The property located in the Low Density Residential (LR) District was previously a horse farm with an on-lot well, barn and various out buildings. The Zoning Officer sent a letter stating that the proposed use is not a Use by Right, by Special Exception or by Conditional Use in this zoning district.

B.) Executive Session

- 1) Personnel Issue – Public Works
- 2) Personnel issue – Administration

Executive session began at 9:40 p.m. – To discuss 2 personnel issues.

Executive session ended at 10:12 p.m. – 2 personnel issues were discussed. No actions were taken.


C.) Reminders:

- 1) Zoning Hearing Board Meeting – 2/24/2026 at 6:00 p.m.
- 2) Board of Commissioners Meetings for March 2026
Regular Meeting - March 17, 2026, at 7:00 p.m.
5th Tuesday Meeting – March 31, 2026, at 7:00 p.m.
- 3) Planning Commission Meeting - 3/02/2026 at 6:00 p.m.
- 4) Vacancies
Municipal Authority – 4 positions – meet quarterly
There are no longer vacancies on the Municipal Authority.

ADJOURNMENT

**ON MOTION OF MS.CAMPBELL, SECOND OF MR. DONNELL, A UNANIMOUS
VOTE TO ADJOURN THE MEETING AT 10:13 P.M.**

Respectfully submitted,



Patricia A. Wylezik-Pfeiffer
Assistant Secretary