

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING FEBRUARY 18, 2025**

ATTENDANCE

Board of Commissioners: Rowe _____ G. Miller _____ Batdorf _____

Donnell _____ W. Miller _____

Others: Solicitor _____ Chief of Police _____ Fire Chief _____

Supt. Public Works _____ Asst. Supt. Public Works _____ Engineer _____

Mgr/Sec _____ Asst Sec/Projects _____

NOTICE:

Public comment will be accepted in person. Please include your first name, last name and address for all comments. Any comments without a name or address will not be considered. To accommodate as many people as possible, we request that each person's comments be limited to 3 minutes (resolution no. 301). The meeting comment period is limited to a total of 60 minutes. This time period may be extended at the discretion of the Commissioners. While public comments will be given due consideration, immediate responses will be made at the discretion of the Commissioners.

Call to Order and Pledge to the Flag.

CITATION PRESENTATION

A.) Civilian Service Award – Alexander Morales

AMBULANCE SERVICE

A.) Monthly Report – January 2025

APPROVE MINUTES

January 21, 2025 – Regular Meeting

TAX COLLECTOR

A.) January 2025 Report

1) Year 2024 Real Estate

Balance collectable beginning of month - \$86,245.07

Referred to Tax Claim/Collection - \$86,245.07

Balance collectable end of month – \$0

2) Year 2023/2024 Interim Real Estate

Balance collectable beginning of month – \$2,007.83

(billed 1/1/24, 4/1/24, 6/1/24 & 8/1/24)

Referred to Tax Claim/Collection - \$2,007.83

Additions (billed 1/1/25) - \$5,262.91

Cash collected – \$4,001.54

- Balance collectable end of month - \$1,261.37
- 3) Year 2024 Per Capita
 - Balance – \$10,080.00 (7/1 & 11/1)
 - Additions – \$0
 - Cash collected - \$325.00
 - Exonerations - \$5.00
 - Balance collectable end of month – \$9,750.00

PUBLIC

DEPARTMENTS

Police Department

- A.) Monthly Report – January 2025

- B.) Resignation – consider accepting resignation of Officer Bethany Ruoss effective 1/24/25

Fire Department

- A.) Monthly Report – January 2025

- B.) Fire Station Construction – consider pay applications totaling \$750,832.05

CONTRACTOR	APPLICATION	AMOUNT
BALTON, INC.	PAY APP 8	\$506,244.18
HB FRAZER	PAY APP 7	\$ 13,319.37
VISION MECHANICAL	PAY APP 6	\$ 22,828.50
AIR MANAGEMENT	PAY APP 4	\$208,440.00
	TOTAL	\$750,832.05

- C.) Prescribed Burn - Green Hills Preserve
 - 1) Letter from Natural Lands Trust re: prescribed burn to occur 1Q2025 conditions permitting, dated 2/3/2025

- D.) Resignation – consider accepting resignation of Firefighter Seth Etchberger effective 2/26/25

Administration

- A.) Codes Department – January 2025
 - Building Permits Issued – 13
 - Use Permits Issued – 2
 - Zoning Permits Issued – 5
 - Notices of Violations – 10
 - Citations issued – 0
 - Violations complied – 7
 - Phone calls from contractors, realtors & public approximately – 187

Properties placarded – 0
Permit Inspections Done – 35
Inspections with the Fire Department – 1 (Sencit Towne houses – elevators)
Training Seminars attended – 1

B.) Planning

2023-11 GRINGS HILL BUSINESS PARK, LLC -reaffirm approval

(Final) Equitable Owner: Grings Hill Business Park, LLC; Agent: Schlouch Inc. – Michael Hartman; Location: Grings Hill Rd. at SR222; Parcel ID# 39-438515525856, 39-438515523932, and 39-438519612834; Plan No.880001; Proposal Summary: Annexation and resubdivision for proposed land development of 2 industrial buildings with public water and public sewer. Final plan approval with conditions on 11/19/2024.

PROPOSED ACTION:

REAFFIRM FINAL APPROVAL TO THE 2023-11 GRINGS HILL BUSINESS PARK PLAN CONDITIONED ON RESOLVING ANY ISSUES AS STATED IN THE GVC REVIEW LETTER DATED 10/04/24, OBTAINING SIGNATURES, AND PAYMENT OF FEES.

2024-10 CONAWAY MINOR SUBDIVISION EXPIRATION DATE – 3/20/25

(Final Minor Plan) Owners: Lisa Hirneisen Conaway and Michael D. Conaway; Agent: John Hoffert Surveying; Location: 1820 Old Lancaster Pike; Plan No. D-24-108-1; Parcel ID #39438410266847; Proposal Summary: Subdivide the property into 2 lots utilizing on-lot water and public sewer facilities. Lot 1 has an existing semi-detached dwelling. Lot 2 has an existing single-family detached dwelling.

1. Final Minor Subdivision Plan from John Hoffert, dated 12/18/24
2. Cumru Application, dated 12/19/24
3. BCPC Application, dated 12/19/24
4. GVC review letter, dated 1/30/25
5. Waiver request letter from John Hoffert, dated 1/30/25

PROPOSED ACTION:

APPROVE THE SALDO WAIVERS REQUESTED FOR 2024-10 CONAWAY MINOR SUBDIVISION AS STATED IN THE GVC REVIEW LETTER DATED 1/30/25 AND THE WAIVER REQUEST FROM JOHN HOFFERT P.L.S. DATED 1/30/25 AS FOLLOWS:

- a. Relief from Section 405, not to perform an Environmental Impact Assessment;
- b. Relief from Section 406, not to perform a Community Facilities Impact Assessment;
- c. Relief from Section 408, not to perform a Utility Impact Assessment;
- d. Relief from Section 507 (A), not to require curbs along Old Lancaster Pike;
- e. Relief from Section 507(B), not to require sidewalks along Old Lancaster Pike.

PROPOSED ACTION:

GRANT FINAL APPROVAL TO THE 2024-10 CONAWAY MINOR SUBDIVISION PLAN CONDITIONED ON RESOLVING ANY ISSUES AS STATED IN THE GVC REVIEW LETTER DATED 1/30/25, OBTAINING SIGNATURES, AND PAYMENT OF FEES.

2025-01 RUS/WYOMISSING UCC MINOR SUBDIVISION

EXPIRATION DATE – 5/05/25

(Final Minor Plan) Owners: Dumitru A. Rus and Wyomissing UCC; Agent: John Hoffert Surveying; Location: 2 Vermont Rd.; Plan No. D-24-98; Parcel ID #39438410371482; Proposal Summary: Subdivide the property into 2 lots utilizing on-lot water and public sewer facilities. Proposed Lot 1 use – construct a single-family detached dwelling.

Existing and Proposed Residue use – Place of Worship. Zoning relief granted 1/07/25.

1. Final Minor Subdivision Plan from John Hoffert, dated 12/18/24 (rec. 1/20/25)
2. Cumru Application, dated 1/17/25
3. BCPC review letter, dated 1/31/25
4. GVC review letter, dated 1/30/25
5. ZHB App. No 825 Decision, dated 1/07/25
6. Waiver request letter from John Hoffert, dated 2/03/25

PROPOSED ACTION:

APPROVE THE SALDO WAIVERS REQUESTED FOR 2025-01 RUS/WYOMISSING UCC MINOR SUBDIVISION AS STATED IN THE GVC REVIEW LETTER DATED 1/30/25 AND THE WAIVER REQUEST FROM JOHN HOFFERT P.L.S. DATED 1/30/25 AS FOLLOWS:

- a. Relief from Section 405, not to perform an Environmental Impact Assessment;**
- b. Relief from Section 406, not to perform a Community Facilities Impact Assessment;**
- c. Relief from Section 408, not to perform a Utility Impact Assessment;**
- d. Relief from Section 507 (A), not to require curbs along Vermont Road;**
- e. Relief from Section 507(B), not to require sidewalks along Vermont Road.**

Public Works

A.) Winter Weather – update

B.) Wyomissing Creek streambank restoration – consider pay app #1 for \$93,256.59

- 1) Pay App #1 for J. Phillips Excavating & Hauling, LLC

C.) Cedar Top Rd. – consider pay app #4 for \$2,835.00

- 1) Recommendation letter from Atlas for pay app #4 for Iron Eagle Excavating in the amount of \$2,835.00, dated 2/14/25

D.) Beverly Avenue Sewer Main Replacement – declare an emergency project

Engineer

A.) Elkins Ave. Water Main Break

Solicitor

A.) Zoning Ordinance Text Amendment – update

B.) Subdivision and Land Development Ordinance (SALDO) Text Amendment – update

C.) Walkways Not in Public Rights of Way

PAYMENTS OF BILLS

1/24/25	2/07/25
1/31/25	2/14/25

CORRESPONDENCE

A.) 2024 Annual Consolidated Report - Berks County Redevelopment Authority

COMMISSIONERS

A.) Committee Vacancies and Terms

- 1) Planning Commission – consider replacement for Bill Meek, resignation effective 12/31/24
- 2) Vacancy Board

B.) PSATC 2025 Legislative Priorities – Commissioner William Miller

C.) Executive Session

- 1) IAFF collective bargaining – update
- 2) litigation – 212 Pershing Blvd. – update
- 3) personnel issue – police department

REMINDERS

A.) Zoning Hearing Board 2/25/2025 at 6:00 p.m. *CANCELED*

Application No. 827 – Continuance - Seeking special exception to add modular home on the property known as 812 Cameron St.

B.) Board of Commissioners meetings for March and April 2025

- 1) 3/18/2025 at 7:00 p.m. – Regular Meeting
- 2) 4/15/2025 at 7:00 p.m. – Regular Meeting
- 3) 4/29/2025 at 7:00 p.m. – 5th Tuesday Meeting

C.) Planning Commission 3/03/2025 at 6:00 p.m.

ADJOURNMENT