

CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING **MAY 17, 2016**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Ruth O'Leary at 7:00 p.m. Other Commissioners in attendance were Vice President Edward L. Gottschall, Sheri Hoover, Lorri K. Swan, and Tony J. Sacco. Also attending were Solicitor Michael A. Setley, Officer in Charge Timothy Woll, Fire Chief Scott Brady, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works James A. Beane, Business/Personnel Administrator Peggy A. Carpenter, Recreation Director Samson Gausch, Manager Jeanne E. Johnston, Secretary Latoya Procopio and Joseph P. Rogosky of Great Valley Consultants.

Pledge to the Flag.

PRESENTATION

Police Department Exceptional Duty Award
Sgt. Scott Bechtel

Police Department Gallantry Star Award
Sgt. Thomas Pinkasavage
Sgt. Scott Bechtel
Sgt. Gausch
Officer Brett Kolk
Officer Jeffrey Wittig

Police Department Unit Citation
Det. Lis
Det. Wanner
Det. Shugars
Sgt. Woll

President O'Leary presented the Exceptional Duty plaque to Sgt. Bechtel for his actions in apprehending an armed bank robbery suspect on the Thun Trail. President O'Leary also presented the Gallantry Star plaques to Sgt. Bechtel, Sgt. Gausch, Officer Kolk, and Officer Wittig for their actions at the Rumba Martini Lounge on March 25, 2016. The Unit Citation plaques were awarded to Det. Lis, Det. Wanner, Det. Shugars, and Sgt. Woll for their participation as a unit to arrest a suspect who posed a major threat to the community.

PUBLIC

Attendance: David McKeel of the Reading Eagle, Louise Kellenberger, Barbara Bre, and James Williamson.

Mrs. O'Leary invited public comment. No one expressed a desire to speak. Mrs. O'Leary informed the public that the Board held two different executive sessions, one on 04/25/2016 to discuss a personnel issue and one earlier on 05/17/2016 to discuss personnel and legal matters.

TREASURER

- A) Monthly Report
 - 1) Memorandum from Treasurer re: April 2016, dated 5/16/16
- B) Liquid Fuels Audit
- C) 2015 Financial Statement
 - 1) advertised on 4/19/16

TAX COLLECTOR

- A) April 2016 Report
 - 1) Year 2016 Real Estate Interim
 - Balance collectable beginning of month - \$24.72
 - Cash collected - \$0
 - Balance collectable end of month - \$24.72
 - 2) Year 2016 Real Estate
 - Balance collectable beginning of month - \$0
 - Cash collected - \$0
 - Balance collectable end of the month - \$0
 - 3) Year 2016 Refuse
 - Balance collectable beginning of month - \$0
 - Cash collected - \$0
 - Balance collectable end of the month - \$0
 - 4) Year 2016 Per Capita
 - Balance collectable beginning of month - \$880.00
 - Cash collected - \$159.50
 - Balance collectable end of month - \$0
- B) Per Capita Bills Issued 11/1/2015
 - 1) \$1,113.90 received on 256 bills
 - 2) 145 bills sent to collection

APPROVE MINUTES

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE APPROVING THE MINUTES OF 05/17/2016.

DEPARTMENTS

Administration

A) Chief of Police - Hire

ON MOTION OF MRS. HOOVER, SECOND OF MRS. SWAN, A UNANIMOUS VOTE APPOINTING MADSION L. WINCHESTER AS CUMRU TOWNSHIP CHIEF OF

POLICE IN ACCORDANCE WITH AN EMPLOYMENT AGREEMENT, WITH A DATE OF HIRE OF 05/23/2016.

B) Chief of Police Vehicle

1) Memorandum from Manager re: vehicle quote, dated 5/17/16

ON MOTION OF MRS. HOOVER, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE TO AUTHORIZE THE PURCHASE OF A VEHICLE FOR THE CHIEF OF POLICE FROM THE GENERAL FUND FOR AN AMOUNT NOT TO EXCEED \$30,000.00.

C) Berks EIT – Delinquent Accounts

1) Memorandum from Manager re: include delinquencies for Berks EIT under ordinance no. 554, dated 5/16/16

ON MOTION OF MRS. SWAN, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE APPROVING THE FOLLOWING, AS STATED IN THE MEMORANDUM FROM THE MANAGER, DATED 5/16/16:

Appointing Berks Earned Income Tax Bureau as the collector of delinquent local earned income taxes, other taxes, penalties, interest, and costs that the Bureau, on behalf of the Township, under the Local Tax Enabling Act, 53 P.S. § 6924.101, et seq., or other statutory law, to be compensated by the delinquent tax debtor in accordance with Township of Cumru Municipal Delinquent Accounts Collection Agency Costs Ordinance (Ordinance No. 554 adopted March 17, 1998).

D) Codes Department Monthly Report –April 2016

Building Permits Issued-11

Electrical Permits Issued-3

CSD Permits Issued-0

Mechanical Permits Issued-0

Plumbing Permits Issued-1

Sign Permits Issued-2

Pool Permits Issued-0

Soliciting Permits Issued-0

Use Permits Issued-5

Well Permits Issued-0

Zoning Permits Issued-6

Citations Issued-0

Notice of Violations-25

Violations Complied-23

Landlord Tenant Letters-3

Phone calls from Contractors, realtors & home owners approximately-217

Business License letters sent out-3

Permits Finalized-6

Permits Inspections Done-11

Inspections with the Fire Department-6

Recreation Department

A) **2016 Summer Playground Program – Leaders**

1) Memorandum from Recreation Director re: recommendations for hire, dated 5/12/16

ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO GIVE A CONDITIONAL OFFER OF EMPLOYMENT AS 2016 SUMMER PLAYGROUND PROGRAM LEADERS TO INDIVIDUALS LISTED IN THE MEMORANDUM FROM THE RECREATION DIRECTOR, DATED 5/12/16.

Police Department

A) Monthly Report – April 2016

Offenses reported – 84

Offenses cleared – 61

Criminal arrests – 20

Traffic arrests – 143

Stolen property value – \$7,955.00

Recovered property value – \$2,624.00

Revenue received – \$6,875.42

Sgt. Woll informed the Board that the evidence lockers were installed and in service. Ms. Johnston complimented Sgt. Woll on all his hard work since stepping in as Officer in Charge.

B) Press release – Robbery at Exxon Mart

C) Trout Derby Postponed until Sunday, 5/22/16

Fire Department

A) Fire Department Monthly Report – April 2016

Total Incidents - 58

Fires - 13

Overpressure/Overheat (no fire) – 1

Rescue and EMS -11

Service Call - 3

Good Intent Call -15

False Alarm - 15

Total Estimated Losses - \$500.00

B) Sale of Second Fire Truck – Fleet Reduction Completed

Chief Brady informed the Board that the second Fire Truck was sold for \$25,000.00. The truck was the final vehicle in the Fleet Reduction Plan.

Public Works

A) SR 625 Bridge over Angelica Creek - Sewer Line Relocation

1) easements obtained

Mr. McNichols informed the Board that the Township secured the last of the easements needed from the surrounding property owners of the SR 625 Bridge. Ms. Johnston informed the

Board that PennDot would like to present their plan for bridge reconstruction at the next board meeting on May 31, 2016. The project is scheduled to start this August.

Engineer

A) 2016 Road Work

Mr. Rogosky communicated to the Board that the Township received the contract and the bonds needed to move forward with the 2016 Road Work project. He stated that a preconstruction meeting was scheduled for May 26, 2016.

Solicitor

A) Poplar Neck Br. over Norfolk Southern – NRG Agreement of Sale

Mr. Setley informed the Board that arrangements were being made for the Township to act as a contractor for NRG in the relocation of the fence, gates, and guard house in order to

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE AUTHORIZING TOWNSHIP OFFICIALS TO EXECUTE THE NRG AGREEMENT OF SALE, INCLUDING THE ACQUISITION OF ALTERNATE RIGHT OF WAY FOR POPLAR NECK ROAD, PENDING ANY FINAL DETAILS, SUCH AS RELOCATION OF THE FENCE/GATES/GUARDHOUSE AND RESOLUTION OF ENVIRONMENTAL PERMITTING.

CORRESPONDENCE

- A) Letter from Animal Rescue League re: air quality permit notice, dated 04/21/2016
- B) Letter from DEP re: Permit Modification – Titus Station, dated 04/14/2016
- C) Letter from Aegis Environmental, Inc. re: Permit modification – Western Berks Landfill, dated 04/15/2016
- D) Downstream Notification from Sunoco Logistics, dated 05/02/2016

PAYMENTS OF BILLS

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS VOTE AUTHORIZING PAYMENTS OF BILLS DATED 04/22/2016, 04/29/2016, 05/06/2016, and 05/13/2016.

COMMISSIONERS

A) Executive Session

7:48 p.m. – The Board of Commissioners went into executive session to discuss potential litigation.

8:09 p.m. – The Board stated that they discussed potential litigation.

B) Reminder: Township offices closed for Memorial Day holiday on Monday, 5/30/16

ADJOURNMENT
ON MOTION OF MR. SACCO, SECOND OF MRS. SWAN, A UNANIMOUS VOTE TO
ADJOURN THE MEETING AT 8:10 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Latoya Procopio', with a large, sweeping flourish extending to the right.

Latoya Procopio
Secretary