

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING SEPTEMBER 19, 2023**

ATTENDANCE

Board of Commissioners: O’Leary _____ Batdorf _____ Miller _____

Kalbach _____ Rowe _____

Others: Chief of Police _____ Fire Chief _____ Solicitor _____

Supt. Public Works _____ Asst. Supt. Public Works _____ Engineer _____

Bus/Personnel Administrator _____ Mgr/Sec _____ Asst Sec/Projects _____

NOTICE:

Public comment will be accepted in person. Please include your first name, last name and address for all comments. Any comments without a name or address will not be considered. To accommodate as many people as possible, we request that each person’s comments be limited to 3 minutes. The meeting comment period is limited to a total of 60 minutes. This time period may be extended at the discretion of the Commissioners. While public comments will be given due consideration, immediate responses will be done at the discretion of the Commissioners.

Call to Order and Pledge to the Flag.

SWEARING IN

A.) Fire Police

PUBLIC

A.) Igor Maidansky re: Overgrown vegetation on Seven Springs Dr.

AMBULANCE SERVICE

A.) Monthly Report – August 2023

B.) 2024 Ambulance Rate Proposal

1) Letter from TowerDIRECT re: 2024 Ambulance Membership Price Change, dated 8/24/23

APPROVE MINUTES

August 15, 2023 – Regular Meeting

August 17, 2023 – Special Meeting

August 29, 2023 – 5th Tuesday Meeting

TREASURER

A.) Monthly Report – August 2023

TAX COLLECTOR

A) August 2023 Report

- 1) Year 2023 Real Estate
 - Balance collectable beginning of month – \$233,136.42
 - Cash collected – \$30,8911.92
 - Balance collectable end of month – \$202,324.50
- 2) Year 2023 Interim Real Estate
 - Balance collectable beginning of month – \$3,407.50
 - Additions - \$6,750.67
 - Cash collected – \$8,464.63
 - Balance collectable end of month - \$1,693.54
- 3) Year 2022 Interim Real Estate
 - Balance collectable beginning of month – \$886.39
 - Cash collected – \$0
 - Balance collectable end of month - \$886.39
- 4) Year 2023 Per Capita
 - Balance collectable beginning of month – \$37,480.00
 - Cash collected – \$15,270.00
 - Balance collectable end of month - \$22,065.00

DEPARTMENTS

Police Department

A.) Monthly Report – August 2023

B.) 2024 Animal Rescue League Contract

- 1) ARL 2024 Animal Control Service Summary – cost doubled, dated 9/7/2023

Fire Department

A.) Monthly Report – August 2023

Administration

A.) Codes Department – August 2023

- Building Permits Issued- 16
- Use Permits Issued - 1
- Zoning Permits Issued- 15
- Notices of Violations- 30
- Citations issued- 5
- Zoning Hearing Board Hearings – 1
- Violations complied- 15
- Phone calls from contractors, realtors & public approximately- 191
- Properties condemned – 0
- Permit Inspections Done – 47
- Inspections with the Fire Department – 1
- Training Seminars attended – 0

B.) Building Code Effectiveness Grading Classification

- 1) Letter from BCEGS Notification Team, dated 9/7/2023

C.) Pension Plan Minimum Municipal Obligations (MMO) for Budget Year 2024

- 1) draft resolution for 2024 police pension MMO
- 2) draft resolution for 2024 non uniformed MMO

**D.) Kershner Subdivision/Annexation re: Waiver Request and Final Plan Approval
2023 – 06 KERSHNER II SUBDIVISION/ANNEXATION**

EXPIRATION DATE – 11/07/2023

(Final) Owner: Judith A. Kershner; Agent: John W. Hoffert, P.L.S.,LTD.; Location: 324 Ashley Dr.; Parcel ID# 39-439514438351; Plan no. D-23-69; Proposal Summary: Subdivision of parcel into 2 lots: residue and Parcel A. Parcel A is to be annexed onto the adjoining land (Parcel ID# 39-439514437451) and joined in a common deed.

- a) Waiver Request Memo from Planning Secretary, dated 9/12/23
- b) Final Approval Memo from Planning Secretary, dated 9/12/23

E.) Mitnick Subdivision – Reaffirm Approval

2023 – 05 MITNICK SUBDIVISION

(Final Minor) Owners: Paul David & Ellen Marie Mitnick; Agent: John W. Hoffert, P.L.S.,LTD.; Location: 47 Maple Grove Rd; Parcel ID# 39-439302998417; Plan no. D-23-27-1; Proposal Summary: Subdivision of parcel into 2 lots: Existing and Proposed Lot 1 use– single family dwelling with on-lot water and sewer; Residue use – passive recreation; approved 07/18/2023

F.) 2020 Bond Arbitrage

Public Works

A.) Flying Hills Pumping Station Upgrade 2022 – application for payment # 2 (final)

- 1) Change Order #1, dated 6/16/2023 = (\$261.00)
- 2) Letter from Atlas Engineering recommending payment # 2 (Final) for Zimmerman Environmental LLC, = \$6,916.95, dated 9/06/2023.

B.) Reed St. Storm Sewer – application for payment #1

- 1) Letter from Atlas Engineering recommending payment #1 for Construction Masters Services, LLC (CMS) for \$161,643.26, dated 9/15/2023.

C.) 2023 Road Work – Cedar Top Rd. phase 1 update

- 1) Letter to residents, dated 08/15/2023

D.) Crack Sealing Machine Replacement Request

- 1) Super Shot 125 Diesel One-Axle Melter quote for \$45,745.57.

E.) Refuse/Recycling Bid Specifications

F.) Plastic Bags

- 1) Letter from Michael Caterina re: requests ordinance banning plastic bags, dated 09/18/2023

Engineer

- A.) 2023 Road Work – South 9th St.
 - 1) Notice to Proceed for H&K Group

- B.) Chestnut Hill Farms POA re: possible road dedication

Solicitor

- A.) Use of Township Building for Non-Profit Meetings

PAYMENTS OF BILLS

8/18/23	9/01/23
8/25/23	9/08/23
8/30/23 - PLGIT	9/15/23

CORRESPONDENCE

- A.) Berks County Waste Transfer Facility-25 Service Caster Way- Notification of DEP Application for Waste Transfer Station, dated 8/25/23
- B.) Magisterial District Judge Annual Audit Report for 2022
- C.) BARTA Feedback Survey- open until September 30, 2023

COMMISSIONERS

A.) Vacancies

- 1) **Municipal Authority** - Letter of Resignation for Chad Johnson, dated 9/8/23

- B.) Electric Vehicle Chargers – update from Commissioner Batdorf

C.) Reminders:

- 1) Zoning Hearing Board Regular Meeting – September 26, 2023, at 6:00 p.m.
 - a) Application No. 806-garage at 539 Pershing Blvd
 - b) Application No. 807- garage at 331 Scenic Dr.
- 2) Board of Commissioners meetings for October 2023
 - 10/17/2023 at 7:00 p.m. – Regular Meeting
 - 10/19/2023 at 3:30 p.m. – Budget meeting
 - 10/26/2023 at 3:30 p.m. – Budget Meeting
 - 10/31/2023 at 7:00 p.m. – 5th Tuesday Meeting

- 3) Planning Commission – October 2, 2023, at 6:00 p.m.

D.) Executive Session

ADJOURNMENT