

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
SPECIAL MEETING OCTOBER 17, 2018**

The Special Meeting of the Cumru Township Board of Commissioners was called to order by President Ruth O'Leary at 6:00 p.m. Other Commissioners in attendance were Vice President Edward L. Gottschall, Sheri Hoover, William B Miller and David J. Batdorf. Also attending were Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works Michael L. Yost, Fire Chief James A. Beane, Chief of Police Madison Winchester, Business Personnel/Administrator Peggy A. Carpenter, Manager Jeanne E. Johnston, and Secretary Latoya Procopio.

Pledge to the Flag.

PUBLIC

No members of the public were present.

2019 BUDGET

General Fund – Building and Grounds

A) Facilities Technician Position

Ms. Johnston informed the Board that the Commissioner liaisons for public works endorsed creating a new class 1 position as a facilities technician. The liaisons feel that this position is warranted since the mechanics spend a significant amount of time on building and grounds issues. The job description would need to be finalized. Currently, the position is budgeted for half of the year, as it is unlikely that the person would be hired during the first half of the year, if the position is approved. A computer would potentially be needed.

B) 4090-238 – Buildings and Grounds – Protective Wear

Ms. Johnston proposed to increase this line item for additional safety gear, such as a harness, if the bucket truck is purchased.

C) 4090-360 – Buildings and Grounds – Utilities

Ms. Johnston noted that the buildings are heated by propane and propane costs have increased.

D) 4090-370 – Buildings and Grounds – Maintenance and Repairs

Mr. Yost proposed to purchase the necessary carpeting in the fourth quarter of 2018 for the public works crew to finish installation in-house when time permits. The line item is proposed to be increased in 2019, due to the ongoing replacement of HVAC units.

E) 4090-385 – Water Purity

Ms. Johnston informed the Board that the well for Station 2 has tested positive for coliform; it is over 100 years old. Mr. Yost noted that one of the options to address the issue is to run a water line from the Warren Recreation Center to Station 2 because the water in the recreation building is treated with chlorine and that well has enough flow.

Ms. Johnston informed the Board that the cooling tower will need to be replaced in 2020, partly due to the quality of the water from the office building well which contributes to corrosion. That project could cost \$30,000, but the estimate will have to be updated in 2019.

F) Buildings and Grounds – Capital

The Liaisons endorsed the purchase of a bucket truck out of Capital; 50% would be paid by Building and Grounds and the other 50% would be paid by Highway. The bucket truck would be used for maintenance of street lights and maintenance of the municipal buildings, such as building exterior lights and rain gutters. A bucket truck would also be used for exterior maintenance of the fire station after construction.

General Fund – Highway

A) 4300-270 – Highway – Computers

Mr. McNichols informed the Board that the mechanics need new computers since their current computers were purchased in 2010. Mechanics use computers for research on and ordering parts, maintaining certain records, and numerous other tasks.

B) 4300-332 – Highway – Tires

A large tire purchase will be made in the fourth quarter of 2018, as is standard procedure.

C) 4360-200 – Highway – Storm Sewers

Ms. Johnston informed the Board that storm sewer pipes on Loblolly, Hampshire, and Brecon need to be replaced. The Wyomissing Creek Watershed Coalition commitment will have to be budgeted. That commitment is \$80,000 each year and the amount unexpended in 2018 should also be budgeted in 2019.

D) 4360-202 – Highways – Storm Sewers – Engineering

Ms. Johnston informed the Board that the actual 2018 expense for storm sewer engineering is being reviewed to make sure that invoices have been allocated correctly. The amount proposed for 2019 engineering corresponds to the amounts proposed for construction, including storm sewers associated with road work.

E) 4320-330 – Highway – Maintenance and Repair Winter Equipment

Mr. McNichols stated that the fourth quarter 2018 expenditure projection might not occur. There was discussion about the appropriate amount for 2019. He suggested \$20,000.

F) 4340-372 – Highway – Traffic Signal Maintenance

There was discussion about the appropriate amount for 2019.

G) 4370-260 – Highway – Shop Tools

A reduced amount of \$2,500 was deemed to be sufficient.

H) Highway – Capital

Mr. McNichols informed the Board that a loader is a necessary piece of equipment to fill trucks with salt. The current loader is under significant repair and a loader is being rented in order to be prepared for winter. The current loader was purchased in 2003 and is scheduled for replacement on the capital equipment list. A new loader was projected to be \$100,000.00 and the liaisons have endorsed a brush attachment for cleaning roads. Ms. Johnston informed the Board that, since 35% of the current loader had been paid for with a recycling grant, the same proportion of its trade-in value will need to be transferred to the refuse fund.

Sewer Fund

A) Revenue

Ms. Johnston informed the Board of Commissioners that a sewer rate increase for 2019 is not recommended at this time. Sewer capital construction projects have been delayed due to DEP permitting issues and no additional transfers for that purpose, other than those already budgeted, are projected. However, some capital projects cannot be estimated yet since the Corrective Action Plan (CAP) for the Angelica Interceptor has not been approved.

B) 8421-372 – Flying Hills Pump Station Maintenance

Mr. McNichols informed the Board that the electronics for the Flying Hills Pump Station should be replaced as a preventive maintenance project. They are now over 20 years old. The proposed amount in this line item for 2019 has been increased to reflect this project.

C) Capital

Mr. McNichols informed the Board that the Liaisons endorsed replacing truck 91, an F-550 truck with a plow; it is budgeted at \$70,000.00. They have also endorsed purchasing a bucket for the back of the backhoe which is budgeted for \$4,500.00.

CORRESPONDENCE

A) Meeting advertised in the Reading Eagle

ADJOURNMENT

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO ADJOURN THE MEETING AT 8:07 P.M.

Respectfully submitted



Latoya Procopio
Secretary