



at \$75 per year (3 year fee of \$225). Version 2 showed the fee reduced by \$10; the fee would be \$65 (3 year fee of \$195). Mrs. Hoover questioned how the enforcement activity was being handled. Ms. Johnston stated 2020 would be the year for enforcement to start. The Board of Commissioners agreed they all would like to follow version 2, dropping the annual fee by \$10.

#### C) General Fund

Ms. Johnston provided the Board with a 5 year infrastructure plan. Ms. Johnston explained in 2020 the Township intends to apply for the PIB Loan to help with the Oregon Road project. The project will start in 2020 and will most likely not be finished until 2021. She stated the Township is trying to shoehorn in an additional \$500 - \$600,000.00 worth of road work. Ms. Johnston provided 2 versions of the General Fund: the main difference is the carryover at the end of the budget. Version 1's carryover is \$3.6 million and version 2's carryover is \$4 million. Ms. Johnston recommended to the Board that the Township finance the water line project as it takes off some of the pressure on the General Fund.

Mr. Daryl Peck of Concord Public Finance was present before the Board of Commissioners to discuss the Township's options in regards to financing the Fire Station and the potentially the water line project. Mr. Peck gave the Board several options in regards to financing. The Township could borrow \$10 million for the Fire Station with a 30 year term, or the Township could use the Alternative proposal to borrow an additional \$1,000,000 for the water line project, essentially combining the fire station and the water line project together. Mrs. Hoover questioned why the Township would want to pay over a half of a million dollars in interest to be able to borrow an additional \$1 million.

Ms. O'Leary questioned if the Township could do an inter-fund loan for the water line project, to which Ms. Johnston stated yes the Township could proceed with that option as well.

Mr. Setley proposed another alternative to keep the cost down: the Township could do a drawdown bank loan now and then, if additional funds are required, the Township could then take out another loan in the future. The Board of Commissioner all nodded in agreement with the drawdown bank loan option. Ms. Johnston asked the Board if they would prefer to use Revision 1 of the General Fund, the Board responded with a resounding yes. Revision 1 of the General Fund included the \$331,000 of capital cost out of building and grounds with the additional \$25,000.00 for the engineering cost for the water line project. The Board requested a \$5 million loan RFP with a 2 year balloon from Concord Public Finance.

Mr. Peck provided the Board with an engagement letter as the fiduciary for the Township. The Board requested the letter be placed on their tablets to be able to discuss at the November 19, 2019 meeting. Mr. Setley suggested the Township adopt a reimbursement resolution at the November 19, 2019 meeting.

#### D) Debt Services

Ms. Johnston stated the debt service mileage would not change with utilizing the revision 1 general fund budget. The Board concurred.

Ms. Johnston stated she is projecting the following in regards to mileages: General Fund, Fire Fund, and Debt Service mileage would all stay the same. Ms. Johnston did not have a projection for the Ambulance millage at the time.

E) Ambulance

Ms. Johnston informed the Board that the staff had an informal discussion on if the Township should go from a tax to a fee for the ambulance fund. It would be approximately \$20 per household. Mr. Setley questioned if there is a provision for an ambulance fee in the First Class Township Code. He stated more investigation would need to take place.

F) General Fund (Continued)

Ms. Johnston informed the Board that the Insurance Company likes to repackage how they group the information. The Township's renewal period for insurance is April 13<sup>th</sup>.

4100-002 – PD – Legal Services/Pension

Line item should be \$500.00 it was a typo.

Mrs. O'Leary questioned what was occurring with the traffic light replacement. Ms. Johnston stated the Township was hoping to have the one traffic light rewired before the end of the year. However, that does not look like it will be occurring. Mr. McNichols stated unfortunately the company that the Township wanted to partner with was not COSTARS. So the Township might need to go out for bid. Mr. McNichols stated more investigation work will need to take place. If the rewiring can be classified as maintenance repair then the Township would not need to go out for bid. Mr. Setley stated he would also look into the matter further.

G) Park and Recreation

Mrs. O'Leary stated she would like to replace some of the equipment that will be taken away from the Park and Recreation Center. Ms. Johnston respectfully requested the Board wait until after the Fire Station is built so as to not draw children to the construction site.

Ms. Johnston stated a sewer rate increase is not needed at this time. She noted that may change in the future.

Ms. Johnston stated the Board will need to advertise the Budget at the very latest, the Tuesday before Thanksgiving.

Mrs. Hoover questioned if a gradual increase to the millage would be more beneficial than an increase all at once. The Board requested the live spreadsheet be available at the November 19, 2019 meeting.

### **CORRESPONDENCE**

- A) Reading Eagle – Proof of publication for the 2020 Budget Meetings, dated 9/23/2019
- B) Berks County Conservation District – Tire Collection Notice for Friday, November 1, 2019

### **COMMISSIONERS**

A) Executive Session

8:10 p.m. – The Board of Commissioners went into executive session to discuss  
2 personnel items.

8:15 p.m. – The meeting reconvened. Mr. Setley stated that the Board of Commissioners had discussed 2 personnel items, all items remain pending.

**ADJOURNMENT**

**ON MOTION MR. BATDORF, SECOND OF MR. MILLER, A UNANIMOUS VOTE TO  
ADJORN THE MEETING AT 8:17 P.M.**

Respectfully Submitted,



Jeanne E. Johnston  
Assistant Secretary