

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING NOVEMBER 20, 2018**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Ruth O'Leary at 7:01 p.m. Other Commissioners in attendance were Vice President Edward L. Gottschall, Sheri Hoover, William B Miller and David J. Batdorf. Also attending were Solicitor Michael A. Setley, Chief of Police Madison Winchester, Fire Chief James Beane, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works Michael L. Yost, Business Personnel/Administrator Peggy A. Carpenter, Manager Jeanne E. Johnston, Secretary Latoya Procopio, and Joseph P. Rogosky of Great Valley Consultants.

Pledge to the Flag.

PUBLIC

Mrs. O'Leary solicited public comment. No one indicated a desire to speak.

SOUTHERN BERKS REGIONAL EMS

A) Monthly Report – October 2018

SBREMS Executive Director Malcolm Cole stated that there were 190 calls last month, the highest monthly total for the year. SBREMS supported 4 Halloween events and 2 community events for AEDs and CPR. SBREMS donated an AED unit to a church in Shillington and was on standby for the CTFD at a fire training event.

Financially, revenue was \$8,000 over expenses for the year through October. Mr. Cole acknowledged the receipt of \$75,000 from Cumru Township and he thanked Chief Musser for controlling overtime costs.

**ON MOTION MRS. HOOVER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE
AUTHORIZING TOWNSHIP STAFF TO PURCHASE BATTERIES FOR LITTERS
OUT OF THE AMBULANCE FUND IN THE AMOUNT OF \$3,600.00 FOR SOUTHERN
BERKS REGIONAL EMS.**

TREASURER

A) Monthly Report – October 2018

Mrs. Carpenter informed the Board that the host fee for the Western Berks Landfill has increased \$13,000 from 2017.

TAX COLLECTOR

A) October 2018 Report

1) Year 2018 Real Estate

Balance collectable beginning of month – \$177,370.33

Cash collected - \$44,104.35

Balance collectable end of month - \$137,275.53

- 2) Year 2018 Refuse
 - Balance collectable beginning of month - \$34,800.00
 - Cash collected - \$6,270.00
 - Balance collectable end of the month - \$29,460.00
- 3) Year 2018 SMP
 - Balance collectable beginning of month - \$3,525.00
 - Cash collected - \$825.00
 - Balance collectable end of the month - \$2,775.00
- 4) Year 2018 Real Estate Interim
 - Balance collectable beginning of month - \$281.79
 - Cash collected - \$4,325.58
 - Balance collectable end of the month - \$14,043.98
- 5) Year 2018 Per Capita
 - Balance collectable beginning of month - \$18,670.00
 - Cash collected - \$4,825.00
 - Balance collectable end of the month - \$13,040.00

APPROVE MINUTES

ON MOTION OF MR. GOTTSCHALL, SECOND OF MR. BATDORF, A UNANIMOUS VOTE TO APPROVE THE MINUTES FROM 10/16/2018.

CONSENT AGENDA

**2018-04 RAHNS-SOUTH READING TRUCK SHOP LAND DEVELOPMENT
 EXPIRATION DATE 12/31/2018**

(preliminary) Owner: H&K Group, Inc.; Applicant: H&K Group, Inc.; Agent: H&K Group, Inc. Engineering & Environmental Services Division.; Location: Angstadt Lane; plan no. R009E-CVR-1A; proposal summary: truck service shop.

ACTION:

GRANTED WAIVERS TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE AND THE STORM WATER ORDINANCE FOR THE RAHNS-SOUTH READING TRUCK SHOP LAND DEVELOPMENT.

- 1) Memorandum from Secretary re: Planning Commission recommended final approval with conditions, dated 11/16/2018

ACTION:

GRANTED FINAL APPROVAL TO THE RAHNS-SOUTH READING TRUCK SHOP LAND DEVELOPMENT PLAN, SUBJECT TO RESOLUTION OF ANY OUTSTANDING ITEMS IN GREAT VALLEY CONSULTANTS LETTER DATED 11/5/2018, INCLUDING, BUT NOT LIMITED TO, EXECUTION OF A STORMWATER AGREEMENT AND PROVISION OF A STORMWATER FEE.

YMCA Playground Proposal 2019

- 1) quote for \$19,000 received
- 2) Memorandum from Manager re: Park and Recreation Board recommended accepting quote

ACTION:

ACCEPTED THE YMCA PROPOSAL FOR 2019 SUMMER PLAYGROUND SERVICES, SUBJECT TO A FORM OF AGREEMENT ACCEPTABLE TO THE SOLICITOR.

END OF CONSENT AGENDA

ON MOTION OF MR. MILLER, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE TO APPROVE THE CONSENT AGENDA.

DEPARTMENTS

Police Department

A) Monthly Report – October 2018

1) Press Releases

Chief Winchester informed the Board of varied crimes that occurred within the Township the previous month. One press release was in regard to vandalism involving BB guns. The suspected actors have been charged with 4 counts of vandalism. The other press release was in regard two different robberies that occurred during the month of October. An arrest warrant was issued for an armed robbery on Fawn Dr. Officer Jones arrested 6 individuals for non-payment theft at the Best Western. Det. Lis issued 10 more indictments for fraud at FNB Bank.

C) Animal Rescue League

- 1) Letter from Animal Rescue League of Berks County re: proposed agreement for animal control services in 2019 at a cost of \$2 per capita (\$30,294.00), dated 11/14/2018

ON MOTION OF MR. MILLER, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE AUTHORIZING ANIMAL CONTROL SERVICES BY THE ANIMAL RESCUE LEAGUE IN 2019 AT A COST OF \$2 PER CAPITA, SUBJECT TO AN AGREEMENT WITH THE ARL TO LOCK IN THE RATE OF \$2 PER CAPITA FOR THREE YEARS.

Fire Department

A) Monthly Report – October 2018

Chief Beane informed the Board that October was Fire Prevention Month and a number of activities were held at schools by the career staff. There were 80 calls in October, with 40 of those calls having occurred during the day.

B) Hazard vulnerability assessment plan – approved

Administration

A) Codes Report- October 2018

Building Permits Issued- 13

Use Permits Issued- 5

Zoning Permits Issued- 7

Notices of Violations- 15

Citations issued- 1

Violations complied- 23

Phone calls from contractors, realtors & public approximately- 217

Permit Inspections Done – 24

Inspections with the Fire Department – 4

Ms. Johnston informed the Board that the Kmart plaza had been readdressed, in coordination with the Fire Department. The new street name is Shillington Plz.

B) Interfund Transfer

- 1) Memorandum from Manager re: capital projects fund, dated 11/19/2018
- 2) authorize transfer from 8439-750/809-1 to 5018-007/300-1 for \$246,529.79

ON MOTION MR. GOTTSCHALL, SECOND OF MR. BATDORF, A UNANIMOUS VOTE AUTHORIZING THE TRANSFER FROM 8439-750/809-1 TO 5018-007/300-1 FOR \$246,529.79.

C) Nationwide 457b Plan

- 1) Letter re: proposed change in guaranteed minimum interest rate, received 11/19/2018
- 2) draft agreement authorizing change

ON MOTION OF MR. BATDORF, SECOND OF MR. MILLER, A UNANIMOUS VOTE AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE AN AGREEMENT FOR A CHANGE TO THE GUARANTEED MINIMUM INTEREST RATE FOR THE NATIONWIDE 457b PLAN, OPTION 1.

Public Works

A) Monthly Report – October 2018

B) Leaf Picking and Snow Plowing

Mr. McNichols informed the Board that leaf picking and snow plowing use the same trucks. Therefore, the trucks had to be converted before and after the winter storm of 11/15/18. The Township has a long standing policy allowing for leaf picking to be stopped after the first significant snowfall, but leaf picking resumed after the recent storm. Mr. McNichols thanked the Board for their support in dealing with an unusually early winter storm.

C) Poplar Neck Bridge

- 1) change order no. 3 – no net cost
- 2) application for payment 4 (final) in the amount of \$337,879.23

ON MOTION OF MR. GOTTSCHALL, SECOND OF MR. BATDORF, A UNANIMOUS VOTE AUTHORIZING CHANGE ORDER NO. 3 AND APPLICATION FOR PAYMENT NO. 4 IN THE AMOUNT OF \$337,879.23 TO BILL ANSKIS CO. FOR THE POPLAR NECK BRIDGE REPAIR PROJECT.

D) Hampshire Rd. – emergency culvert replacement

Mr. McNichols informed the Board that Hampshire Rd. would be closed for a few days for a culvert replacement, but school buses would not be running during Thanksgiving break.

Engineer

A) 2018 Roadwork

- 1) Application for Payment 4 in the amount of \$33,281.70

ON MOTION OF MR. BATDORF, SECOND OF MR. MILLER, A UNANIMOUS VOTE AUTHORIZING APPLICATION FOR PAYMENT NO. 4 IN THE AMOUNT OF \$33,281.70 TO NESL FOR THE 2018 ROAD WORK, WITHHOLDING 5% FOR RETAINAGE IN THE AMOUNT OF \$60,221.55.

Solicitor

ON MOTION OF MR. BATDORF, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE TEAMSTERS FOR 2019-2023 AND AUTHORIZING THE PRESIDENT TO EXECUTE THE AGREEMENT.

PAYMENTS OF BILLS

ON MOTION MR. GOTTSCHALL, SECOND OF MR. BATDORF, A UNANIMOUS VOTE APPROVING THE PAYMENTS OF BILLS FROM: 10/18/2018, 10/19/2018, 10/25/2018, 10/26/2018, 10/29/2018, 11/08/2018, AND 11/16/2018.

CORRESPONDENCE

A) Zoning Hearing Board notice for 12/11/2018

COMMISSIONERS

A) 2019 Budget

- 1) authorize advertisement of the 2019 budget
- 2) authorize tax levy ordinance to be advertised

ON MOTION MR. GOTTSCHALL, SECOND OF MR. BATDORF, A UNANIMOUS VOTE AUTHORIZING ADVERTISEMENT OF THE 2019 BUDGET AND THE 2019 TAX LEVY ORDINANCE.

B) Vacancies/expirations of terms

- 1) Memorandum from Manager re: committee vacancies and terms, dated 11/19/2018
The Board of Commissioners agreed that the Township Manager should ask current appointees if they wish to serve additional terms.

C) Reminders:

- 1) Township Offices closed for Thanksgiving Holiday, November 22 and 23, 2018
- 2) Breakfast with Santa, 12/8/2018 at 9:00 a.m.

ADJOURNMENT

ON MOTION OF MR. GOTTSCHALL, SECOND OF MR. BATDORF, A UNANIMOUS VOTE ADJOURNING THE MEETING AT 7:47 P.M.

Respectfully submitted,



Latoya Procopio
Secretary