

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING NOVEMBER 21, 2023**

ATTENDANCE

Board of Commissioners: O’Leary _____ Batdorf _____ Miller _____

Kalbach _____ Rowe _____

Others: Chief of Police _____ Fire Chief _____ Solicitor _____

Supt. Public Works _____ Asst. Supt. Public Works _____ Engineer _____

Bus/Personnel Administrator _____ Mgr/Sec _____ Asst Sec/Projects _____

NOTICE:

Public comment will be accepted in person. Please include your first name, last name and address for all comments. Any comments without a name or address will not be considered. To accommodate as many people as possible, we request that each person’s comments be limited to 3 minutes. The meeting comment period is limited to a total of 60 minutes. This time period may be extended at the discretion of the Commissioners. While public comments will be given due consideration, immediate responses will be done at the discretion of the Commissioners.

Call to Order and Pledge to the Flag.

PUBLIC

A.) Steven Bilansky re: alley complaint

B.) David Lugo re: 501 Governor Dr.

AMBULANCE SERVICE

A.) Monthly Report – October 2023

B.) Service Agreement 2024-2026

APPROVE MINUTES

October 17, 2023 – Regular Meeting
October 19, 2023 – Budget Meeting
October 26, 2023 – Budget Meeting
October 31, 2023 – 5th Tuesday Meeting
November 2, 2023 - Budget Meeting

TREASURER

A.) Monthly Report – October 2023

TAX COLLECTOR

A) October 2023 Report

- 1) Year 2023 Real Estate
 - Balance collectable beginning of month – \$183,798.55
 - Cash collected – \$21,053.62
 - Balance collectable end of month – \$162,744.93
- 2) Year 2023 Interim Real Estate
 - Balance collectable beginning of month – \$1,693.54
 - Cash collected – \$16.42
 - Balance collectable end of month - \$1,677.12
- 3) Year 2022 Interim Real Estate
 - Balance collectable beginning of month – \$439.80
 - Cash collected - \$391.76
 - Balance collectable end of month - \$48.04
- 4) Year 2023 Per Capita
 - Balance collectable beginning of month – \$19,385.00
 - Cash collected – \$2,890.00
 - Exonerations - \$1,115.00
 - Balance collectable end of month - \$15,380.00

CONSENT AGENDA

PLANS

2023 – 08 LANDS OF PETER M. CARLINO AND MARSHIA W. CARLINO

EXPIRATION DATE – 2/04/2024

(Sketch Plan for Record) Owners: Peter M. Carlino and Marshia W. Carlino; Agent: McCarthy Engineering Associates, Inc.; Location: between Open Hearth Dr. and High Blvd.; Parcel ID# 39-530514442631, 39-530514443379, 39-530514446643, 39-530514448805, & 39-530514444704; Plan No. 230096-2-SI-01; Proposal Summary: Reconfigure 5 existing lots into 2 lots and annex the former right-of-way of High Blvd. that abuts the property to the property along the opposite side of High Blvd.

- a) Revised Sketch Plan for Record from McCarthy Engineering Associates, Inc., dated 10/27/23
- b) Cumru Twp. Subdivision and Land Development Plan Application, dated 10/11/23
- c) BCPC Review Application, dated 10/11/23
- d) Review Letter from GVC, dated 10/25/23
- e) List of Waiver Requests, dated 10/30/23
- f) Response Letter from McCarthy Engineering Associates, Inc., dated 10/30/23

ACTION:

APPROVE THE SALDO WAIVERS FOR THE LANDS OF PETER M. CARLINO & MARSHIA W. CARLINO PLAN AS STATED IN THE REVIEW LETTER FROM GVC, DATED 10/25/23, AND THE WAIVER REQUEST LETTER FROM NICK PERILLI, E.I.T., DATED 10/30/23 AS FOLLOWS;

- a) Relief from Section 405(A), not to perform an Environmental Impact**

- Assessment;**
- b) Relief from Section 406(A), not to perform a Community Facilities Impact Assessment;**
- c) Relief from Section 408(A), not to perform a Utility Impact Assessment;**
- d) Relief from Section 507(A), not to require curbing along the portions of the low-volume private streets of Open Hearth Drive and High Blvd;**
- e) Relief from Section 507(B), not to require sidewalks along the portions of the low-volume private streets of Open Hearth Drive and High Blvd.**

ACTION:

GRANT APPROVAL FOR SKETCH PLAN FOR RECORD OF THE LANDS OF PETER M. CARLINO & MARSHIA W. CARLINO CONDITIONED ON COMPLIANCE WITH ALL THE ISSUES AS STATED IN THE GVC REVIEW LETTER DATED 10/25/23.

2023 – 09 WEISE SUBDIVISION

EXPIRATION DATE – 2/04/2024

(Final Minor Plan) Owners: Bryan E. Weise & heather C. Weise; Agent: John Hoffert Surveying, Inc.; Location: 878 Freemansville Rd.; Parcel ID# 39-530504617460; Plan No. D-23-87-1; Proposal Summary: Subdivide 1 lot into 2 lots (existing residue and Lot1).

- a) Final Minor Subdivision Plan from John Hoffert Surveying, dated 10/04/23
- b) Cumru Twp. Subdivision and Land Development Plan Application, dated 10/10/23
- c) BCPC Review Application, dated 10/11/23
- d) Review Letter from GVC, dated 10/30/23
- e) Waiver Request Letter, dated 10/09/23

ACTION:

APPROVE THE SALDO WAIVERS FOR THE WEISE SUBDIVISION PLAN AS STATED IN THE REVIEW LETTER FROM GVC, DATED 10/30/23, AND THE WAIVER REQUEST LETTER FROM JOHN W. HOFFERT, P.L.S., DATED 10/09/23 AS FOLLOWS;

- a) Relief from Section 405(A), not to perform an Environmental Impact Assessment;**
- b) Relief from Section 406(A), not to perform a Community Facilities Impact Assessment;**
- c) Relief from Section 408(A), not to perform a Utility Impact Assessment;**
- d) Relief from Section 507(A), not to require curbing along the portions of the parcel that abut Freemansville Rd.;**
- e) Relief from Section 507(B), not to require sidewalks along the portions of the parcel that abut Freemansville Rd.;**

Emergency Management – Berks County hazard mitigation plan

ACTION:

ADOPT A RESOLUTION TO ADOPT THE UPDATED BERKS COUNTY HAZARD MITIGATION PLAN.

END OF CONSENT AGENDA

DEPARTMENTS

Police Department

A.) Monthly Report – October 2023

B.) MCT Charges – refund

C.) Police Civil Service

- 1) advertisement for testing 12/5/2023
- 2) deadline to apply 12/4/2023

Fire Department

A.) Monthly Report – October 2023

B.) Fire Station

- 1.) bids to be advertised 11/30/2023

Administration

A.) Codes Department – October 2023

Building Permits Issued - 24

Use Permits Issued - 3

Zoning Permits Issued - 9

Notices of Violations -41

Citations issued - 0

Zoning Hearing Board Hearings – 2 hearings

Violations complied -46

Phone calls from contractors, realtors & public approximately - 183

Permit Inspections Done – 32

Inspections with the Fire Department – 2

B.) Consolidated Appropriations Act of 2021 “Gag Clause” Attestation

- 1.) Authorize delegation to Blue Cross

C.) 678 Church Rd. Storm Sewer – revised grant

- 1.) authorize bidding for stream bank restoration

Public Works

A.) 2023 Road Work – Cedar Top Rd. phase 1 – change order and application for payment

- 1.) change order no. 1 in the amount of \$3,472.30

B.) Reed St. Storm Sewer – application for payment 3 (final) for \$10,594.78

Engineer

A.) 2023 Road Work – South 9th St. – application for payment

B.) Forest Drive – guiderail evaluation

Solicitor

A.) Dangerous Structures Ordinance – draft

B.) Traffic Impact Fee Ordinance

PAYMENTS OF BILLS

10/20/23	11/03/23
10/27/23	11/10/23
11/01/23	11/13/23-ACH
11/01/23 - PLGIT	11/17/23
11/01/23 – Berks Monogramming	

CORRESPONDENCE

A.) BARTA public meeting re: route changes 12/5/2023 at Double Tree 5:30 p.m.

COMMISSIONERS

A.) 2024 Budget

B.) Special Meeting 11/28/2023 – schedule

C.) Reminders:

1) Zoning Hearing Board Regular Meetings

- November 28, 2023, at 6:00 p.m.-*Canceled*
- December 19, 2023, at 6:00 p.m.

Application #810- Missionary Sisters of the Precious Blood re: New Retreat Building with on-lot sewer and on-lot water.

2) Board of Commissioners meetings for December 2023 and January 2024

- 12/19/2023 at 7:00 p.m. – Regular meeting
- 1/02/2024 at 7:00 p.m. – Reorganization Meeting
- 1/16/2024 at 7:00 p.m. – Regular Meeting
- 1/30/2024 at 7:00 p.m. – 5th Tuesday Meeting

3) Planning Commission – December 4, 2023, at 6:00 p.m.

Please note: The Cumru Township Office Building will be closed November 23 & 24, December 22, 25, & 29, and January 1, 2024, for the holidays.

D.) Executive Session

ADJOURNMENT