

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING FEBRUARY 17, 2015**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Tony J. Sacco at 7:03 p.m. Other Commissioners in attendance were Vice President Edward L. Gottschall, Treasurer Ruth O'Leary, Sheri Hoover, and Lorri K. Swan. Also attending were Solicitor Michael A. Setley, Chief of Police Jed Habecker, Fire Chief Scott R. Brady, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works James A. Beane, Business/Personnel Administrator Peggy A. Carpenter, Recreation Director Samson Gausch, Manager/Secretary Jeanne E. Johnston, and Joseph P. Rogosky of Great Valley Consultants.

Pledge to the Flag.

Mr. Sacco informed the public that the police Act 111 arbitration decision was received on 2/4/15. The additional cost to the Township over the next 4 years was projected to be \$466,000. This is roughly equivalent to half a mil in real estate taxes.

PUBLIC

Mr. Sacco invited public comment. No one indicated the desire to speak.

Attendance: Kyle Dierolf of Flying Hills Co.; James Williamson; Allen and Glenva Kohl.

TREASURER

A) 2014 End of Year Report

Mrs. O'Leary presented an end of year overview for 2014. General fund revenue was up, primarily due to reimbursements, increased EIT, and advanced EIT. General fund expenses were down overall, although highway department expenses were up due to the harsh 2013-2014 winter. It was anticipated that winter expenses for 2014-2015 will also be high due to the ongoing weather pattern.

B) Monthly Report

Mrs. O'Leary reported on various expenses and revenue in January, in relation to the 2015 budget. Mr. McNichols informed the Board that the Township had spent over \$70,000 so far this winter on salt, for over 900 tons of material. Salt and antiskid are paid out of the liquid fuels fund, leaving less projected available liquid fuels funding for the road project.

SWEAR IN

Glenva I. Kohl – Fire Police

Ms. Johnston conducted a swearing in of Mrs. Kohl as a fire police officer.

TAX COLLECTOR

- A) 2014 Revenue – January 2015 Report
 - 1) Year 2014 Real Estate
 - Balance collectable – \$0
 - Cash collected - \$0
 - 2) Year 2014 Real Estate Interim
 - Balance collectable - \$1,154.07
 - Cash collected - \$55.94
 - 3) Year 2014 Refuse
 - Balance collectable –\$0
 - Cash collected – \$0
 - 4) Year 2014 Per Capita
 - Balance collectable – \$570.00
 - Cash collected – \$45.00

**B) Appointment of Deputy Tax Collector – Betsy Z. Diebolt
ON MOTION OF MRS. SWAN, SECOND OF MR. GOTTSCHALL, A UNANIMOUS
VOTE CONSENTING TO THE APPOINTMENT BY TAX COLLECTOR KATHLEEN
S. SONNEN OF BETSY Z. DIEBOLT AS DEPUTY TAX COLLECTOR.**

APPROVE MINUTES

**ON MOTION OF MRS. O’LEARY, SECOND OF MRS. SWAN, A MAJORITY VOTE
APPROVING THE MINUTES DATED 1/20/15.**

Mr. Gottschall abstained due to his absence on 1/20/15.

CONSENT AGENDA

PLANS

2014-06 MAJESTIC ACRES 4 SUBDIVISION EXPIRATION DATE 03/08/2015
(preliminary/final) Owner: Koch; Agent: John W. Hoffert, PLS; location: off
Gouglersville Rd. at Cumru/Brecknock line; plan no. D-14-09-01; proposal summary:
subdivision for 1 single family home
a.) Letter from John Hoffert, PLS, re: extension of time offered, dated 2/13/2014

**ACTION:
ACCEPTED AN EXTENSION OF TIME TO 6/30/2015 FOR THE MAJESTIC ACRES 4
SUBDIVISION.**

2015-01 HOFFERT SUBDIVISION EXPIRATION DATE 04/12/2015
(final) Owner: James and Joyce Hoffert; Agent: John W. Hoffert, PLS; location: off of
Welsh Rd 250’ north of Matz Drive; plan no. D-14-109; proposal summary: subdivision
for 1 single family home
a.) Letter to Elizabeth Stauffer re: notification of plan received, dated 1/22/2015
b.) **Letter from Great Valley Consultants re: plan review, dated 1/30/2015**

ACTION:
GRANTED A WAIVER TO THE REQUIREMENT FOR PAYMENT OF A TRAFFIC IMPACT FEE, AS RECOMMENDED BY THE PLANNING COMMISSION.

ACTION:
GRANTED FINAL PLAN APPROVAL FOR THE HOFFERT SUBDIVISION, CONDITIONED UPON RESOLUTION OF ANY OUTSTANDING COMMENTS IN GREAT VALLEY CONSULTANTS' REVIEW LETTER DATED 1/30/2015.

2015-02 DIETRICH TRACT ANNEXATION/SUBDIVISION
EXPIRATION DATE

(preliminary/final) Equitable owners: Todd and Barbara Dietrich; Agent: McCarthy Engineering; Location: Hilgert Ave.; Proposal summary: annexation of land adjacent to SR 222 on to Hilgert Ave.

- a.) Letters from Atty. Barbara Dietrich re: waiver requests, dated 1/13/15 and 1/30/15
- b.) **Letter from Great Valley Consultants re: plan review, dated 02/11/2015**
- c.) Letter from Spring Township re: waiver of review not required, dated 2/12/15

ACTION:
GRANTED WAIVERS TO THE SUBDIVISION ORDINANCE FOR THE DIETRICH TRACT ANNEXATION/SUBDIVISION, AS REQUESTED IN LETTERS FROM ATTORNEY BARBARA DIETRICH DATED 1/13/15 AND 1/30/15 AND RECOMMENDED BY THE PLANNING COMMISSION.

ACTION:
GRANTED FINAL PLAN APPROVAL FOR THE DIETRICH TRACT ANNEXATION/SUBDIVISION, CONDITIONED UPON RESOLUTION OF ANY OUTSTANDING COMMENTS IN GREAT VALLEY CONSULTANTS' REVIEW LETTER DATED 2/11/2015.

CrossWay Church Addition

ACTION:
GRANTED A WAIVER OF LAND DEVELOPMENT FOR AN ADDITION TO THE CROSSWAY CHURCH AT 85 CHATEAU DR., AS REPRESENTED TO THE PLANNING COMMISSION ON 2/12/2015, CONDITIONED UPON PROVISION OF A WRITTEN COMMITMENT TO REMOVE 374 SQUARE FEET OF IMPERVIOUS SURFACE AND A PARKING CALCULATION WITH THE APPLICATION FOR A BUILDING PERMIT.

DEPARTMENTS

Administration

A) Records Management

- 1) draft resolution

ACTION:
ADOPTED A RESOLUTION FOR DISPOSAL OF RECORDS IN ACCORDANCE WITH THE MUNICIPAL RECORDS RETENTION MANUAL, AS SPECIFIED BY THE TOWNSHIP SECRETARY.

Western Berks Landfill – holding tank agreement

1) Letter from Berks Envirotech re: requirements for installation, dated 1/19/2015

ACTION:
AUTHORIZED EXECUTION OF A HOLDING TANK AGREEMENT FOR WESTERN BERKS LANDFILL, CONDITIONED UPON RECEIPT OF SIGNED AGREEMENTS AND ESCROW, AS WELL AS APPROVAL OF THE SEWAGE ENFORCEMENT OFFICER.

Public Works

A) 2015 Capital Purchases

1) Memorandum from Public Works Superintendent re: price adjustments, dated 2/5/2015

ITEM	MODEL	POSSIBLE PAYOUT MONTH	BUDGETED AMOUNT	FUND	UPDATED QUOTE
VEH 92 REPLACEMENT TV TRUCK	FORD F350	JUNE 2015	\$60,000	SEWER	\$58,237

ACTION:
AUTHORIZED MANAGEMENT STAFF TO ORDER A REPLACEMENT FOR VEHICLE 92, AS BUDGETED AND DESCRIBED IN THE PUBLIC WORKS SUPERINTENDENT'S MEMORANDUM DATED 2/5/2015.

END OF CONSENT AGENDA

ON MOTION OF MRS. SWAN, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE APPROVING THE CONSENT AGENDA.

DEPARTMENTS

Recreation Department

A) Monthly Report

Mr. Gausch reported that the Pennwyn Playground pavilion had been replaced, funded by fees in lieu of open space.

B) DCNR Grant – adopt resolution to apply

Mr. Gausch informed the Board that the 2015 grant application would include additional walkway for accessibility, as well as the disc golf course and fencing.

- If the Township does not get the estimated fair market value of \$80,000.00, each, then the Township would sell the units via a broker.
- If the broker successfully sells the units for at least \$80,000.00, each, then the Township would pay the broker a fee of 7%.

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE ADOPTING THE RESOLUTIONS AS PRESENTED AND AUTHORIZING ADVERTISEMENT OF THE 1993 E-ONE RESCUE AND 1999 FORD F550 BRUSH TRUCK FOR SALE.

**D) Video Equipment for the BOC/Public Meeting Room
- proposed purchase; budgeted \$6,500**

VENDOR	QUOTE
STEREO BARN	\$5,490
HAVERFORD SYSTEMS	\$6,753

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE AUTHORIZING PURCHASE OF VIDEO EQUIPMENT FOR FIRE TRAINING FROM STEREO BARN AT A COST OF \$5,490.00.

Public Works

A) 2015 Capital Purchase – Roller Lease/Purchase (CoStars)

LENDER	INTEREST RATE	ANNUAL PAYMENT	FEES	FINAL COST
DEALER	4.00%	\$5,121	NONE QUOTED	\$35,847
FNB	3.50%	\$5,041	NONE QUOTED	\$35,287
FULTON BANK	2.57%	\$4,913	\$594.00	\$34,985

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A MAJORITY VOTE AUTHORIZING THE LEASE/PURCHASE OF A ROLLER FROM FULTON BANK.

Mr. Sacco abstained.

- C) Fuel Dispensing and Pump System Bids**
- 1) bid specifications advertised 1/30/15
 - 2) bid opening 3/9/15

D) Specifications for Well Meters for Properties on Sanitary Sewer - authorize

The Board concurred with the project. Ms. Johnston informed the Board that sizing standards for well meters on commercial properties will come before the Board at a future date.

E) Poplar Neck Bridge over Schuylkill River – environmental permitting

- 1) quote for \$9,533.00 from STV engineering, dated 2/10/2015

ON MOTION OF MRS. O'LEARY, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE AUTHORIZING STV ENGINEERING TO SUBMIT ENVIRONMENTAL PERMITTING FOR REHABILITATION OF THE POPLAR NECK BRIDGE OVER THE SCHUYLKILL RIVER AT A COST OF \$9,533.00.

F) Water System – office building

Mr. Beane informed the Board that the water system at the main office building was not functioning due to a frozen pipe from the well to the building. The PaDEP has been notified and testing requirements are being followed for the contingency. The frozen condition has created a cascade effect of other problems, principally with stabilizing the pH.

Engineer

Administration

A) Blighted Properties – authorize submission of 613 Church Rd. and 140 Broad St.

- 1) Letter from Berks County Redevelopment Authority re: ordinance and procedure for submission of blighted properties for consideration, dated 2/6/15

Mr. Setley informed the Board that the County program was a conservatorship program.

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O’LEARY, A UNANIMOUS VOTE AUTHORIZING TOWNSHIP STAFF TO SUBMIT 613 CHURCH RD. AND 140/144 BROAD ST. PROPERTIES TO THE BERKS COUNTY BLIGHTED PROPERTY COMMITTEE.

Solicitor

A) PPL Streetlights – make ready work; authorize specifications and bids

The Board authorized Mr. Setley to obtain a quote from a consultant to develop bid specifications for the make ready work.

CORRESPONDENCE

- A) Auction of surplus vehicles advertised in the Reading Eagle on 2/15/15

Note: these vehicles were approved for sale in 2014.

- B) 2015 sewer rate fact sheet

PAYMENTS OF BILLS

ON MOTION OF MRS. O’LEARY, SECOND OF MRS. SWAN, A MAJORITY VOTE APPROVING PAYMENTS OF BILLS DATED 1/23/15, 1/30/15, 2/6/15, AND 2/13/15.

Mr. Gottschall abstained.

COMMISSIONERS

A) Vacancies/Expirations of Terms

- 1) Vacancy Board
- 2) Zoning Hearing Board Alternate – 2 vacancies, 1 candidate

ON MOTION OF MRS. SWAN, SECOND OF MRS. O’LEARY, A UNANIMOUS VOTE APPOINTING TERRY STYER TO THE VACANCY BOARD, SUBJECT TO HER CONSENT, AND APPOINTING JOHN STEVENSON AS A ZONING HEARING BOARD ALTERNATE.

3) Planning Commission – 1 vacancy, 1 candidate

B) Reminders:

1) Planning Commission meeting on 3/2/15 to begin at 5:30 p.m. with a presentation on MS4 (storm water)

C) Executive Session


8:15 p.m. – The Board of Commissioners went into executive session to discuss 6 labor issues and 1 personnel issue.

9:20 p.m. – Mr. Sacco stated that the Board of Commissioners discussed 1 personnel issue and 6 labor issues.

ADJOURNMENT

ON MOTION OF MRS. HOOVER, SECOND OF MRS. SWAN, A UNANIMOUS VOTE TO ADJOURN THE MEETING AT 9:21 P.M.

Respectfully submitted,


Jeanne E. Johnston
Manager/Secretary