

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS  
REGULAR MEETING                      FEBRUARY 18, 2014**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Tony J. Sacco at 7:01 p.m. Other Commissioners in attendance Vice President Edward L. Gottschall, Treasurer Ruth O'Leary, Sheri Hoover, and Lorri K. Swan. Also attending were Solicitor Michael A. Setley, Director of Public Safety/Chief of Police Jed Habecker, Fire Chief Scott R. Brady, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent James A. Beane, Business/Personnel Administrator Peggy A. Carpenter, Manager/Secretary Jeanne E. Johnston, and Joseph P. Rogosky of Great Valley Consultants.

Pledge to the Flag.

**PRESENTATIONS**

**Fire Department Service Award**

Deputy Chief Jonathan C. Fritz

Chief Brady informed the Board that Dep. Chief Fritz would soon be relocating out of state to take a position as a career firefighter. He presented a plaque to Dep. Chief Fritz, in recognition of his service to the Cumru Township Fire Dept., including significant contributions to the merger of the fire companies, coordination of the Alvernia University Emergency Services Club, and development of the duty shift program.

**Fuel Dispensing Systems**

Chuck Halbeisen and Jason Moses, representing Hafer Petroleum and Gasboy, presented options with respect to fuel dispensing systems with increased security and accountability. Mr. Sacco informed the public that, by having a Township-owned fuel system, the Township is able to provide fuel for vehicles and equipment during power outages and weather events. The Board indicated that the Liaisons for Public Works and the management staff should review the options and make a specific recommendation to the Board at a future meeting. Mrs. Swan indicated that she would like Mr. McNichols to visit a Township with an upgraded system, as well. A maximum funding level of \$47,000 had been included in the 2014 budget.

**PUBLIC**

Mr. Sacco invited public comment. No one indicated the desire to speak.  
Attendance: Don and Betty Seltzer; Kyle Dierolf; Bob Snyder of the CTFD; James Williamson.

**TREASURER**

Mrs. O'Leary presented information on the budgeted expenses by fund and general fund by department. She reported on the January 2014 revenue and expenditures. January 2014 expenses were higher than January 2013, mostly attributable to the harsh winter.

## TAX COLLECTOR

- A) 2013 Revenue – January 2014 Report
- 1) Year 2013 Real Estate
    - Balance collectable – \$0
    - Cash collected - \$0
  - 2) Year 2013 Real Estate Interim
    - Balance collectable - \$871.18
    - Cash collected - \$825.60
  - 3) Year 2013 Refuse
    - Balance collectable –\$271.25
    - Cash collected – \$115.47
  - 4) Year 2013 Per Capita
    - Balance collectable – \$515.00
    - Cash collected – \$75.00

## APPROVE MINUTES

**ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE TO APPROVE THE MINUTES OF 1/28/14.**

## DEPARTMENTS

### Recreation Department

#### A) Monthly Reports

Mr. Gausch informed the Board that today was the deadline for any submissions for the spring newsletter. Mr. Sacco complimented the use of the email sign up for emergency notifications. He requested that the newsletter be sent electronically.

#### B) DCNR Grants

Mr. Gausch reported on a grant opportunity through DCNR. He was investigating the possibility of applying for both the Frisbee golf course and the Mifflin Area Park and Sports fields (MAPS project; a.k.a., Ashley Run park). For the MAPS project, the state would require the parking lot to be completely paved and prevailing wage to be used.

### Police Department

#### A) Police Department Monthly Report – January 2014

Offenses reported – 34  
Offenses cleared – 21  
Criminal arrests – 29  
Traffic arrests – 40  
Stolen property value – \$11,758.00  
Recovered property value – \$4,344.00  
Revenue received - \$5,173.43

**B) Police Department Server**

1) Memorandum from Sgt. Woll re: CODY server to be purchased from Equitable Sharing Fund, dated 12/13/2013

**ON MOTION OF MRS. HOOVER, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE AUTHORIZING PURCHASE OF A SERVER FOR THE POLICE DEPARTMENT FROM EQUITABLE SHARING FUNDS.**

**C) Berks County Radio System – proposed sale of radio to Sinking Spring Borough**

Chief Habecker informed the Board that Sinking Spring Borough has offered to purchase a radio that Cumru will not need. Mr. Setley stated that an agreement was not necessary.

**ON MOTION OF MRS. SWAN, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE AUTHORIZING THE CHIEF OF POLICE AND MANAGEMENT TO PROCEED WITH THE SALE OF A RADIO TO SINKING SPRING BOROUGH.**

Fire Department

A) Fire Department Monthly Report-January 2014

Total Incidents-63

Fires-14

Rescue and EMS-12

Hazardous Condition (No Fire)-3

Service Call-12

Good Intent Call-4

False Alarm-18

Total Estimated Losses- \$150,000

Chief Brady reported two significant fires in February with one injury.

B) PA VFCVAS Grant Program Award \$40,859.56 – station 2 vent system

Chief Brady reported on the award of a grant for a vent system in station 2 which will cut down on firefighters' exposure to carbon monoxide from the apparatus. The system can be reinstalled in another location in the future.

**C) Firehouse Software Agreement**

Chief Brady reported on an option to move the Firehouse software off of the administrative server, to an internet based system. This will alleviate concerns with internal hardware capacity and purchase of software updates.

**ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS VOTE AUTHORIZING TOWNSHIP MANAGEMENT TO ENTER INTO AN AGREEMENT FOR FIREHOUSE SOFTWARE TO BE HOSTED ON THE INTERNET.**

D) Update to the Affordable Health Care Act (Vol. Firefighters)

Chief Brady informed the Board that this matter has been resolved; the Township would not be obligated to provide the volunteer firefighters with health insurance.

Administration

A) 2014 Budget – Capital Projects

- 1) Memorandum from Manager re: potential transfers from general fund balance, dated 2/18/14

Ms. Johnston informed the Board about two capital funding issues. First, the capital projects fund did not have a present balance to support projects previously approved, due to cost overruns of several projects. Second, as stated at a 2014 budget meeting, when the bond refinancing funds are transferred to capital projects, they are not sufficient to support all of the projects identified by the Board. For the fuel dispensing system, the maximum cost was included in the budget. Approximately \$100,000 was needed to resolve both shortfalls. Since the final cost of the fuel dispensing system was not yet established, the Board authorized transfer of \$50,000.

**ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE AUTHORIZING A TRANSFER OF \$50,000.00 FROM UNALLOCATED GENERAL FUND BALANCE TO THE CAPITAL PROJECTS FUND.**

Public Works

A) **Mobile Construction Unit Replacement (Truck 65)**

- 1) Memorandum from Public Works Superintendent, dated 2/18/2014

**ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS VOTE AUTHORIZING MANAGEMENT STAFF TO ORDER THE REPLACEMENT FOR TRUCK 65, THE MOBILE CONSTRUCTION UNIT.**

B) Road Salt

Mr. Sacco commended Mr. McNichols and Mr. Beane for management of the Township's road salt supply, such that Cumru did not run out of salt during the repeated winter storms. He also complimented the road crew on the winter maintenance. Mr. McNichols thanked the police department for support during snow emergencies.

Engineer

Mr. Rogosky informed the Board that he would assist the Township in evaluating road damage as a result of the winter weather.

Solicitor

A) **Berks County Radio System – user agreements**

**ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE AUTHORIZING EXECUTION OF BERKS COUNTY RADIO SYSTEM USER AGREEMENTS FOR THE CUMRU TOWNSHIP POLICE DEPT., CUMRU TOWNSHIP FIRE DEPT., AND SOUTHERN BERKS EMS.**

**PAYMENTS OF BILLS**

**ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE APPROVING PAYMENTS OF BILLS DATED 1/31/14, 2/7/14, AND 2/14/14.**

**COMMISSIONERS**

A) Vacancies/Expirations of Terms

**ON MOTION OF MRS. O'LEARY, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE APPOINTING SCOTT MILLER TO THE PENSION BOARD WITH A TERM TO EXPIRE ON 12/31/2014.**

B) Executive Session

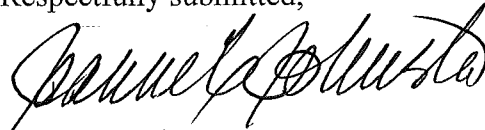
8:47 p.m. – The Board of Commissioners went into executive session to discuss an item of pending litigation, several personnel issues, and several real estate issues.

9:20 p.m. – Mr. Sacco stated that the Board of Commissioners discussed discuss pending litigation, 3 personnel issues, and 4 real estate issues.

**ADJOURNMENT**

**ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE TO ADJOURN THE MEETING AT 9:21 P.M.**

Respectfully submitted,



Jeanne E. Johnston  
Manager/Secretary