

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING APRIL 19, 2016**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Ruth O'Leary at 7:00 p.m. Other Commissioners in attendance were Vice President Edward L. Gottschall, Sheri Hoover, Lorri K. Swan, and Tony J. Sacco. Also attending were Solicitor Michael A. Setley, Officer in Charge Timothy Woll, Fire Chief Scott Brady, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works James A. Beane, Business/Personnel Administrator Peggy A. Carpenter, Recreation Director Samson Gausch, Manager Jeanne E. Johnston, and Secretary Latoya Procopio.

Pledge to the Flag.

PUBLIC

Attendance: Darin Henry, Kate and Randy Stuber, Bridgette Todd, Anne Rawan, Saw Wanner, James and Brendan Weber, Megan Carpenter of WFMZ, and Val Lacis of the Reading Eagle.

A) Kaite and Ryan Stuber of 116 Ardmore re: hookah lounge

Kaite and Ryan Stuber of 116 Ardmore Avenue were present for discussion. The couple expressed to the Board their concerns about the Casa Hookah Lounge on Lancaster pike. They also expressed their concern for the rental property at 109 Ardmore Avenue. The property has become a junk yard, according to the Stubers. Mr. Setley informed the public that Casa Hookah Lounge is was being monitored by the Township. Mr. Setley stated they were supposed to be a retail establishment and yet they seem to be operating as a nightclub. The zoning enforcement process is lengthy. Mr. Setley referred the Stubers to the Codes Department for the junkyard matter at 109 Ardmore Avenue.

TAX COLLECTOR

A) March 2016 Report

1) Year 2016 Real Estate Interim

Balance collectable beginning of month - \$0

Cash collected - \$0

Balance collectable end of month - \$0

2) Year 2016 Real Estate

Balance collectable beginning of month - \$5,474,904.18

Cash collected - \$770,716.83

Balance collectable end of the month - \$4,688,457.36

3) Year 2016 Refuse

Balance collectable beginning of month - \$797,736.00

Cash collected - \$126,853.16

Balance collectable end of the month - \$668,294.00

4) Year 2016 Per Capita

Balance collectable beginning of month - \$2,120.00

Cash collected - \$275.00

Balance collectable end of month - \$1,760.00

APPROVE MINUTES
ON MOTION OF MRS. HOOVER, SECOND OF MRS. SWAN, A UNANIMOUS VOTE
APPROVING THE MARCH 15, 2016, AND THE MARCH 29, 2016, MINUTES.

CONSENT AGENDA

SHILLINGTON CHURCH OF CHRIST - Request for wavier of land development

Owners: Shillington Church of Christ and Mifflin Healthcare Center; Agents: McCarthy Engineering Associates, Inc., and Bertolet Construction; location: Northside of SR 724; plan no. 140326; proposal summary: one-way driveway connection between the parking lot of Shillington Church of Christ and Mifflin Healthcare Center.

- a.) Informal Sketch Plan
- b.) Letter from Bertolet Construction re: a request for waiver of land development, dated 4/4/2016
- c.) Letter from Manager to Shillington Church of Christ re: Planning Commission recommends waiver of land development, dated 4/7/2016

ACTION:

GRANTED WAIVER OF LAND DEVELOPMENT FOR DRIVEWAY CONNECTION BETWEEN SHILLINGTON CHURCH OF CHRIST AND MIFFLIN HEALTHCARE CENTER.

LAUVER/GUNDY ANNEXATION/SUBDIVISION – request to defer review to Robeson

Owners: Leon Lauver and Bret and Bruce Gundy; Agent: OTM Surveying; location: off of Gunhart Rd.; proposal summary: annex property from Lauver to Gundy, mostly in Robeson Township

- a.) Letter from OTM Surveying re: request for deferral of review, dated 03/29/2016
- b.) Memorandum from Manager re: Planning Commission recommends that Cumru defer review and authorize non-building declaration, dated 4/7/16

ACTION:

DEFERED REVIEW AND APPROVAL OF THE LAUVER/GUNDY ANNEXATION/SUBDIVISION TO ROBESON TOWNSHIP AND AUTHORIZED EXECUTION OF THE PaDEP NON-BUILDING DECLARATION.

2016-01 BARWIS LAND DEVELOPMENT (a.k.a. Ridgeway Farms)
EXPIRATION DATE 05/01/2016

(final) Owner: Jacked Up Carts (Barwis Construction, LLC.); Agent: Barwis Construction; location: Ridgeway Road and SR 724; plan no. 2016.01-SK1; proposal summary: construction of 3 buildings and a driveway off of Ridgeway Road

- a.) Letter from Barwis re: waiver request letter, dated 3/7/2016
- b.) Letter from Great Valley Consultants re: plan review, dated 4/4/2016

ACTION:

GRANTED WAIVERS AS REQUESTED IN BARWIS' LETTER DATED 3/7/2016 AND AS RECOMMENDED BY THE PLANNING COMMISSION.

ACTION:

GRANTED PRELIMINARY/FINAL APPROVAL TO THE BARWIS LAND DEVELOPMENT PLAN, CONDITIONED UPON RESOLUTION OF ANY OUTSTANDING ITEMS IN LETTER FROM GREAT VALLEY CONSULTANTS, DATED 4/4/2016.

END OF CONSENT AGENDA

ON MOTION OF MRS. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS VOTE APPROVING THE CONSENT AGENDA.

DEPARTMENTS

Recreation Department

A) Monthly Report

Mr. Gausch informed the Board that the Trout Derby is to be held on May 21, 2016. He stated that registration is 90% full for the event. Mr. Gausch informed the Board that with the Board's permission he is going to apply for a grant with the I AM ABLE Foundation. The foundation helps with the installation of adaptive equipment. Mr. Gausch is interested in the adaptive swings that are available. The Board concurred with the decision to apply for the grant.

Police Department

A) Monthly Report March 2016

Offenses reported – 109
Offenses cleared – 76
Criminal arrests – 15
Traffic arrests – 189
Stolen property value – \$97,693.00
Recovered property value – \$99,555.00
Revenue received – \$7,389.66

Sargent Woll informed the Board that the values for the stolen property and recovered property were significantly high due to thefts that occurred involving expensive vehicles.

B) Equitable Sharing - \$38,468.82 received

1) Memorandum from Manager re: proposed use for squad room maintenance, dated 4/17/16

Fire Department

A) Fire Department Monthly Report – March 2016

Total Incidents-45
Fires-13
Overpressure, Overheat (no fire)-1
Rescue and EMS-5
Hazardous Condition (No Fire)-4
Service Call-5
Good Intent Call-11
False Alarm-6
Total Estimated Losses- \$0

B) Fire Station Consultant – Board of Directors recommends purchase of block time ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER, A MAJORITY VOTE AUTHORIZING THE PURCHASE OF 50 HOURS OF BLOCK TIME FROM THE HARTMAN FIRE STATION CONSULTANTS FOR \$5,000.00. ROLL CALL: MRS. HOOVER – YES; MR. GOTTSCHALL – YES; MRS. SWAN – YES; MR. SACCO – NO; MRS. O’LEARY – YES.

C) Fire House Grant MOU - Intermunicipal Hose Grant ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE AUTHORIZING THE TOWNSHIP TO ENTER INTO AN INTERMUNICIPAL AGREEMENT WITH OTHER MUNICIPALITIES FOR U.S. STANDARD THREADED HOSES.

D) Sale of Fire Truck – update

Chief Brady informed the Board that the Township sold the 1993 Fire Truck that was original priced for \$85,000.00. The fire truck was sold for \$50,000.00, the money received will go back into the Fire Savings Fund.

Administration

A) Codes Department Monthly Report – March 2016

Building Permits Issued-12

Electrical Permits Issued-0

CSD Permits Issued-0

Mechanical Permits Issued-0

Plumbing Permits Issued-0

Sign Permits Issued-1

Pool Permits Issued-0

Soliciting Permits Issued-0

Use Permits Issued-4

Well Permits Issued-0

Zoning Permits Issued-4

Citations Issued-0

Zoning Hearing Board Hearings-0

Notice of Violations-20

Violations Complied-10

Landlord Tenant Letters-0

Phone calls from Contractors, realtors & home owners approximately-198

Properties Condemned-1

Business License letters sent out-0

Permits Finalized-12

Permits Inspections Done-17

Inspections with the Fire Department-4

Training Seminars attended-1 (William Frymoyer)

The Codes Department also receives numerous e-mails from Internal and External clients.

B) Banking RFP- update

1) Memorandum from Manager re: recommendation, dated 4/17/2016

Ms. Johnston informed the Board that Fulton Bank is offering the Township one year free of fees. She stated that the other proposals were very similar but Fulton was the only one willing to waive the fees for a year.

ON MOTION OF MRS. HOOVER, SECOND OF MR. GOTTSCHALL, A MAJORITY VOTE TO AWARD FULTON BANK THE PRIMARY BANKING RELATIONSHIP WITH THE TOWNSHIP, AND AUTHORIZING OFFICERS AND STAFF OF THE TOWNSHIP TO EXECUTE THE NECESSARY DOCUMENTS FOR THE TRANSFER OF ACCOUNTS. ROLL CALL: MRS. HOOVER – YES; MR. GOTTSCHALL – YES; MRS. SWAN – YES; MR. SACCO – ABSTAIN; MRS. O’LEARY – YES.

C) John Paul II School – request for deduction

1) Memorandum from Manager re: Authority recommends no exception to policy, dated 4/17/2016

ON MOTION OF MRS. SWAN, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE TO RATIFY THE MUNICIPAL AUTHORITY’S RECONMENDATION TO NOT ALLOW EXCEPTIONS TO THE POLICY ON SEWER DEDUCTIONS.

Public Works

A) Sewer Issues

1) Memorandum from Manager re: Autozone remodel of 2209 Lancaster Pike - existing building encroaches on sewer easement, dated 04/15/2016

Mr. Setley informed the Board that, in order to begin the remodeling project at Autozone, a recordable agreement would need to be drafted stating the responsibilities of the owner.

2) Memorandum from Manager re: long term sewer planning – Authority recommends a new Angelica interceptor as a viable project, dated 4/17/16

Mr. McNichols informed the Board that the Municipal Authority recommended a new Angelica interceptor as a viable project. Mr. Setley stated that, if the Township is unable to purchase Kenhorst’s system to combine the sewer systems, then the Township needs to separate from the Kenhorst system.

Engineer

A) 2015 Road Work

PRIMARY BID		ALTERNATE BID (C.1)	
BARWIS CONSTRUCTION LLC**	\$759, 319.24	BARWIS CONSTRUCTION LLC	\$799, 389.99
LANDIS DECK & SONS	\$759, 681.30	LANDIS DECK & SONS**	\$793, 135.30
NESL DBA BURKHOLDER PAVING	\$769, 931.72	NESL DBA BURKHOLDER PAVING	\$808, 203.64

** = apparent low bidder

ON MOTION OF MRS. SWAN, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE TO AWARD THE ALTERNATE BID FOR 2016 ROAD WORK TO LANDIS DECK/H&K GROUP FOR \$793,135.30.

Darin Henry of the H&K Group was present for discussion. He expressed to the Board his enthusiasm with working with the Township, if his business were awarded the alternate bid for the roadwork to be done this spring.

Solicitor

A) Police Pension Ordinance – compliance update for disability provisions

1) ordinance advertised on 4/5/2016

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO ADOPT THE POLICE PENSION ORDINANCE ON DISABILITY PROVISIONS, AS ADVERTISTED IN THE READING EAGLE ON 04/05/2016.

CORRESPONDENCE

A) Letter from Buckeye Terminals re: downstream notification, dated 3/21/16

PAYMENTS OF BILLS

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A MAJORITY VOTE AUTHORIZING PAYMENTS OF BILLS DATED 3/18/2016 – IT, 3/18/2016, 3/22/2016, 3/29/2016, 3/31/2016 –IT, 3/31/2016, 4/8/2016, 4/15/2016, AND 4/19/2016. ROLL CALL: MR. GOTTSCHALL – YES; MRS. SWAN – YES; MRS. HOOVER – ABSTAIN; MR. SACCO – YES; MRS. O’LEARY – YES.

COMMISSIONERS

A) Executive Session

8:05 p.m. – The Board of Commissioners went into executive session to discuss several personnel issues.

9:12 p.m. – The Board stated that they discussed several personnel issues.

Mr. Setley informed the public that the Board would hold an executive session on personnel items on April 25, 2016, at 6:00p.m.

Mr. Beane informed the Board that the recreation building water system’s UV light malfunctioned this afternoon. The building would have to be shut down with signs posted stating “no drinking water available.” Suburban Water quoted the replacement of the system for \$15,275.00. This item was budgeted, but the timing of the malfunction was unexpected.

ON MOTION MRS. O’LEARY, SECOND OF MR. SACCO, A UNANIMOUS VOTE DECLARING THE RECREATION BUILDING WATER SYSTEM AN EMERGENCY AND AWARDDING THE QUOTE TO SUBURBAN WATER FOR \$15,275.00.

B) Reminder

1) Primary Election 4/26/2016 – One-Way Driveway Northside of Township Building

Ms. Johnston informed the Board and the public that voting at the recreation building would take place on April 26. In order to keep the traffic flowing, the driveway would be mandated as one-way.

ADJOURNMENT

**ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS
VOTE TO ADJOURN THE MEETING AT 9:16 P.M.**

Respectfully submitted,



Latoya Procopio
Secretary