

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING APRIL 28, 2015**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Tony J. Sacco at 7:05 p.m. Other Commissioners in attendance were Vice President Edward L. Gottschall, Treasurer Ruth O'Leary, Sheri Hoover, and Lorri K. Swan. Also attending were Solicitor Michael A. Setley, Chief of Police Jed Habecker, Fire Chief Scott R. Brady, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works James A. Beane, Business/Personnel Administrator Peggy A. Carpenter, Recreation Director Samson Gausch, Manager/Secretary Jeanne E. Johnston, and Joseph P. Rogosky of Great Valley Consultants.

Pledge to the Flag.

PRESENTATIONS

Years of Service

Keith Fritz, Police Officer

Mrs. O'Leary presented Officer Fritz with a plaque acknowledging 29 years of service.
Correction 5/12/15: delete "Mrs. O'Leary" and insert "Mr. Sacco."
Chief Habecker presented Officer Fritz with an honorable discharge.

Civilian Service Awards

Pat Hartman

Heather Lippincott

Geneva Quattroch

Ms. Quattroch and Ms. Lippincott were present to receive acknowledgements from Chief Habecker for life saving efforts on 8/29/2014 for a patron of Gouglersville Fire Co.

PUBLIC

A) James Strunk re: Poplar Neck Bridge over Norfolk Southern

Mr. Strunk stated that he resided next to Allegheny Towing and Salvage, with an address of 475 Poplar Neck Rd. He asked about recent activity at the railroad bridge. Mr. Sacco informed Mr. Strunk that PennDOT has mandated certain repairs to the bridge to maintain its current weight rating of 5 tons. The engineering has started.

Mr. Strunk asked why the Township had put cameras on the railroad bridge. Mr. Sacco responded that the Township wanted to make sure vehicles over 5 tons were not going over the bridge. Mr. Strunk complained that his motorhome weighs more than 5 tons. He asked the Board to establish a road through the Titus Station property. Mr. Strunk asserted that there was a \$150,000 escrow established years ago for a road through Titus Station. Ms. Johnston informed the Board that she had researched the Township files for any record of such an escrow and there is none. Mr. Sacco stated that the owners of Titus Station will not open a dialogue with the Township. He recommended that Mr. Strunk speak with those monitoring the Titus Station property to see if he could use that driveway.

Mr. Strunk also wanted information on the death benefit through Grill Fire Co. The Board referred him to the fire company social quarters.

Attendance: James Williamson; James R. Strunk, III; Kyle Dierolf of Flying Hills Co.

TREASURER

A) Monthly Report

Mrs. O'Leary reported on several line items in the budget. She informed the public that most general fund real estate revenue would be received in April at the end of the discount period. Line items associated with winter road maintenance were over budget due to the severity of the winter.

Mr. McNichols informed the Board that the Township had still not received 200 tons of salt ordered in February. So, there would be additional winter expenses out of the liquid fuels fund. Furthermore, he recommended that the Township order up to the limit of the 2014-2015 State contract, in order to be as prepared as possible for the 2015-2016 winter. The Board concurred with salt purchasing up to the limit of the 2014-2015 contract.

TAX COLLECTOR

A) March 2015 Report

- 1) Year 2014 Real Estate Interim
 - Balance collectable - \$286.86
 - Cash collected - \$773.75
- 2) Year 2014 Per Capita
 - Balance collectable - \$395.00
 - Cash collected - \$71.50
- 3) Year 2015 Real Estate
 - Balance collectable - \$4,558,145.72
 - Cash collected - \$903,683.39
- 4) Year 2015 Refuse
 - Balance collectable - \$674,808.00
 - Cash collected - \$119,882.42

APPROVE MINUTES

ON MOTION OF MRS. O'LEARY, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE APPROVING THE MINUTES OF 3/17/15 AND 3/31/15.

CONSENT AGENDA

Administration

A) Records Management

- 1) draft resolution

ACTION:

ADOPTED A RESOLUTION FOR DISPOSAL OF RECORDS IN ACCORDANCE WITH THE MUNICIPAL RECORDS RETENTION MANUAL, AS SPECIFIED BY THE TOWNSHIP SECRETARY.

B) Mifflin Community Library Representative

ACTION:

ACCEPTED THE RESIGNATION OF GAIL R. PORRAZZO, WITH REGRETS, AS A CUMRU TOWNSHIP REPRESENTATIVE TO THE MIFFLIN COMMUNITY LIBRARY BOARD AND APPOINTED REV. MEGAN HEUSGEN.

2015-03 CAMPITELLI ANNEXATION/SUBDIVISION

EXPIRATION DATE 05/03/2015

(sketch) Owners: Roberto and Amber Campitelli; Agent: McCarthy Engineering;
Location: off Maple Grove Rd

- a. Letter from McCarthy Engineering re: extension of time offered, dated 4/20/2015

ACTION:

ACCEPTED AN EXTENSION OF TIME FOR REVIEW AND ACTION ON THE CAMPITELLI ANNEXATION/SUBDIVISION PLAN TO 8/31/2015.

2015-04 TIMAC LAND DEVELOPMENT

EXPIRATION DATE 07/04/2015

(preliminary/final) Agent: Whitman Engineering; Location: off Angstadt Lane; proposal summary: new warehouse

- a. Letter from Great Valley Consultants re: plan review, dated 4/1/15

ACTION:

GRANTED WAIVERS TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE FOR THE TIMAC LAND DEVELOPMENT PLAN, AS DETAILED IN A LETTER FROM WHITMAN ENGINEERING AND AS RECOMMENDED BY THE PLANNING COMMISSION, INCLUDING:

- 1. ALLOWING PLAN REVIEW AND APPROVAL AS PRELIMINARY AND FINAL;**
- 2. RELIEF FROM CURB & SIDEWALK REQUIREMENTS;**
- 3. AND RELIEF FROM REQUIREMENTS FOR SUPPLEMENTAL STUDIES.**

ACTION:

GRANTED PRELIMINARY/FINAL APPROVAL TO THE TIMAC LAND DEVELOPMENT PLAN, AS RECOMMENDED BY THE PLANNING COMMISSION, CONDITIONED UPON FULFILLMENT OF OUTSTANDING ITEMS IN THE TOWNSHIP ENGINEER'S LETTER DATED 4/1/2015.

Planning Module Resolutions

- 1) Hoffert Subdivision revised on lot planning modules submitted
- 2) Coman Lots sanitary sewer planning modules submitted

ACTION:

ADOPTED THE RESPECTIVE SEWAGE PLANNING MODULE RESOLUTIONS FOR THE HOFFERT SUBDIVISION AND PENNWYN LOTS, AS RECOMMENDED BY THE PLANNING COMMISSION.

Public Works

A) Sale of Surplus Property

ACTION:

ADOPTED A RESOLUTION AUTHORIZING SALE OF SURPLUS PROPERTY WITH AN ESTIMATED VALUE OVER \$1,000.00, INCLUDING THE FOLLOWING:

- 1. 1998 JEEP,**
- 2. TIRE MACHINE,**
- 3. 1985 ASPHALT ROLLER,**
- 4. VIBRATORY PLATE, AND**
- 5. OLD TRAFFIC LIGHTS.**

B) Sewer Cameras

- 1) memorandum from Public Works Superintendent re: camera purchases, dated 4/23/15

ACTION:

AUTHORIZED PURCHASE OF A SEWER MAIN CAMERA, AS BUDGETED, AND A SEWER MINI CAMERA, AS DETAILED IN THE PUBLIC WORKS SUPERINTENDENT'S MEMORANDUM DATED 4/23/2015.

END OF CONSENT AGENDA

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS VOTE APPROVING THE CONSENT AGENDA.

DEPARTMENTS

Recreation Department

A) Monthly Report

Mr. Gausch reported that athletics and summer playground registrations were beginning.

B) DCNR Grant - Submitted

C) Montrose Playground - MAYBA Shed

- 1) license agreement drafted by Solicitor

ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE AUTHORIZING EXECUTION OF THE MAYBA SHED AGREEMENT IN SUBSTANTIALLY THE FORM RECOMMENDED BY THE PARK AND RECREATION BOARD.

D) Rental Agreement - Proposed Update

Mr. Gausch reported that revisions were made to the recreation rental agreement to take the new fob system into account. The Board concurred with the revisions.

Police Department

A) Police Department Monthly Report - March 2015

Offenses reported - 32
Offenses cleared - 13
Criminal arrests - 22
Traffic arrests - 21
Stolen property value - \$8,583.00
Recovered property value - \$1,049.00
Revenue received - \$3,894.89

B) Press Release - Death Investigation

Chief Habecker stated that foul play was ruled out.

Chief Habecker reported on various instances of theft and fraud, especially IRS scams.

Fire Department

A) Fire Department Monthly Report-February 2015

Total Incidents-51
Fires-13
Rescue and EMS-12
Hazardous Condition (No Fire)-3
Service Call-10
Good Intent Call-6
False Alarm-7
Total Estimated Losses- \$450,000
Volunteer Staffing 39 (+1)

B) Selling of two vehicles - sealed bids opened 3/23/15

1) Memorandum from Fire Chief re: sealed bids below fair market value, dated 3/23/2015

C) Rescue/Engine 42

Chief Brady informed the Board that the new apparatus, which was purchased to reduce the fleet by replacing both of vehicles in item (B) above, was shown at a national exhibit. The manufacturer complimented the CTFD apparatus committee for the detailed specifications.

C) Fire Strategic Plan – Proposed Meetings

Chief Brady informed the Board that the first fire strategic plan meeting was scheduled for 6/2/15. This meeting, usually the night of a Fire Board of Directors meeting, was going to be a public meeting to develop a framework. Specific action items would be discussed at the June 29 all-hands meeting.

Public Works

A) Custodian - end of probationary period

1) memorandum from Assistant Public Works Superintendent, dated 4/27/15

Mr. Beane informed the Board that the custodian, Mike Eshbach, is a conscientious worker. The Board acknowledged the end of the custodian's probationary period.

B) Broad Street Parking

Mr. McNichols informed the Board that public works was working with the police department on this matter. Temporary markings were placed, awaiting review by the police department.

Engineer

A) Gouglersville Road phases 3 and 4

1) Award Bid

a) Letter from Great Valley Consultants re: bid tabulation, dated 4/20/2015

BIDDER	AMOUNT
Barwis Construction	\$362,385.85
Landis C. Deck & Sons	\$399,494.50
Burkholder Paving	\$411,705.86

ON MOTION OF MRS. SWAN, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE AWARDING THE 2015 ROAD WORK, GOUGLERSVILLE ROAD PHASES 3 AND 4, TO BARWIS CONSTRUCTION FOR A BID OF \$362,385.85.

2) Resolution on Price Adjustment of Bituminous Materials for Small Quantities
ON MOTION OF MRS. O’LEARY, SECOND OF MRS. SWAN, A UNANIMOUS VOTE ADOPTING A RESOLUTION ON PRICE ADJUSTMENT OF BITUMINOUS MATERIALS FOR SMALL QUANTITIES, SUBJECT TO REVIEW BY THE SOLICITOR.

B) Gouglersville Road phase 2

Mr. Rogosky informed the Board that the phase 2 paving deficiencies were going to be corrected in the near future.

Solicitor

A) Cedar Crest College Resolution on Tax Exempt Financing

1) Resolution adopted by the Municipal Authority on 4/9/2015

2) proposed Township resolution

Mr. Setley informed the Board that the required public hearing was scheduled for 5/19/15.

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE ADOPTING A RESOLUTION FOR THE CEDAR CREST COLLEGE TAX EXEMPT FINANCING.

B) Resolution on Pension Administrator

Ms. Johnston recommended that the pension administrator designation be changed, from the Manager to the Business/Personnel Administrator, a position more closely aligned with payroll and benefits.

ON MOTION OF MRS. SWAN, SECOND OF MRS. O’LEARY, A UNANIMOUS VOTE ADOPTING A RESOLUTION ESTABLISHING THE CHIEF ADMINISTRATIVE OFFICER OF THE PENSION PLANS AS THE BUSINESS/PERSONNEL ADMINISTRATOR.

CORRESPONDENCE

- A) Rescheduled meeting advertised in the Reading Eagle on 4/14/2015
- B) Act 14 notice for repair of a bridge over the Wyomissing Creek, dated 3/20/2015
- C) Liquid Fuels Fund audit 2013
- D) Letter from Berks County Conservation District re: mosquito surveillance 2015, 3/19/15
- E) Letter to Mifflin Community Library re: appointment of Carey Babczak, dated 3/18/2015
- F) Notice re: maintenance of SR 724 bridge over Angelica, dated 2/23/2015
- G) Zoning Hearing Board notice for May 2015
- H) Letter from Dean McCartney re: request for extension of time for sewer lien, dated 4/28/2015
The Board declined to consider this request.

PAYMENTS OF BILLS

ON MOTION OF MRS. O'LEARY, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE AUTHORIZING PAYMENTS OF BILLS DATED 3/20/15, 3/27/15, 4/2/15, 4/10/15, 4/17/15, AND 4/23/15.

COMMISSIONERS

A) Vacancies/Expirations of Terms

ON MOTION OF MRS. O'LEARY, SECOND OF MRS. SWAN, A UNANIMOUS VOTE APPOINTING THOMAS KLAHR TO THE PLANNING COMMISSION WITH A TERM TO EXPIRE ON 7/1/2019.

8:15 p.m. – The meeting recessed.

8:25 p.m. – The meeting reconvened.

B) Executive Session

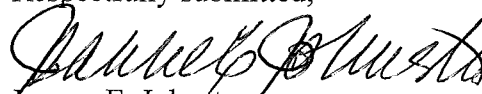
8:26 p.m. – The Board of Commissioners went into executive session to discuss labor and real estate issues

9:23 p.m. – Mr. Sacco stated that the Board of Commissioners discussed several labor issues and a real estate issue.

ADJOURNMENT

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS VOTE TO ADJOURN THE MEETING AT 9:24 P.M.

Respectfully submitted,



Jeanne E. Johnston
Manager/Secretary