

CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING **JULY 18, 2017**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Ruth O’Leary at 7:00 p.m. Other Commissioners in attendance were Vice President Edward L. Gottschall, Sheri Hoover, and Lorri K. Swan. Tony J. Sacco was absent with prior notification to the Board. Also attending were Fire Chief James A. Beane, Superintendent of Public Works Robert McNichols, Jr., Business/Personnel Administrator Peggy A. Carpenter, Manager Jeanne E. Johnston, Secretary Latoya Procopio, and Township Engineer Joe Rogosky.

Pledge to the Flag.

PRESENTATION

Police Department – Gallantry Star

Chief Winchester presented the Gallantry Star Medal to Sergeant Kim Brown, Detective Matthew Shugars, Officer Kyle Vincelli, and Officer Michael Bezner. The awards were presented for their actions in an investigation that led to the arrest of an armed robbery suspect.

PUBLIC

Mrs. O’Leary invited public comment. No one indicated a desire to speak.
Attendance: William Miller of 40 Murfield Dr., James Williamson of 1461 Old Lancaster Pike.

TREASURER

A) Monthly Report

TAX COLLECTOR

A) June 2017 Report

1) Year 2017 Real Estate

Balance collectable beginning of month – \$496,708.68

Cash collected - \$306,792.20

Balance collectable end of month - \$189,916.48

2) Year 2017 Real Estate Interim

Balance collectable beginning of month - \$5,529.88

Cash collected - \$2,736.29

Balance collectable end of month - \$2,737.75

3) Year 2017 Refuse

Balance collectable beginning of month - \$88,540.00

Cash collected - \$49,163.40

Balance collectable end of the month - \$39,535.00

- 4) Year 2017 Per Capita
 - Balance collectable beginning of month - \$0.00
 - Cash collected - \$0.00
 - Balance collectable end of the month - \$0.00
- 5) Year 2017 SMP
 - Balance collectable beginning of month - \$9,825.00
 - Cash collected - \$5,850.00
 - Balance collectable end of the month - \$3,975.00

APPROVE MINUTES
ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE APPROVING THE MINUTES OF 6/20/2017.

CONSENT AGENDA

PLANS

2017-5 CHEN-COOPER SUBDIVISION EXPIRATION DATE 10/08/2017
 (preliminary/final) Owner: Kevin J. Cooper and Ellen Chen-Cooper; Agent: John W. Hoffert, PLS; location: Western side of Oregon Road, PA; plan no. D-17-26-01; proposal summary: to annex the lands of Kevin J. Cooper and Ellen Chen-Cooper
 A) Letter from Great Valley Consultants re: plan review, dated: 06/29/2017
 B) Memorandum from the Township Secretary re: waiver requests, dated 7/12/17

ACTIONS:
GRANTED WAIVERS TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE FOR THE CHEN-COOPER SUBDIVISION PLAN AS DESCRIBED IN THE MEMORANDUM FROM THE TOWNSHIP SECRETARY, DATED 07/12/17.

2017-6 GRABOWSKI ANNEXATION EXPIRATION DATE 10/08/2017
 (preliminary/final) Owner: Ann and Stanley J. Grabowski; Agent: John W. Hoffert, PLS; location: Intersection of Beech Road and Imperial Drive., PA; plan no. D-17-49; proposal summary: to annex the lands of Matthew P. McWilliams and Kelly A. Patterson and Stanley J. Grabowski and Ann Grabowski
 A) Letter from Great Valley Consultants re: plan review, dated: 07/07/2017
 B) Memorandum from the Township Secretary re: waiver requests, dated 7/12/17

ACTION:
GRANTED WAIVERS TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE FOR THE GRABOWSKI ANNEXATION PLAN AS DESCRIBED IN THE MEMORANDUM FROM THE TOWNSHIP SECRETARY, DATED 07/12/17.

ACTION:
GRANTED FINAL PLAN APPROVAL TO GRABOWSKI ANNEXATION PLAN, AS DESCRIBED IN THE MEMORANDUM FROM THE TOWNSHIP SECRETARY, DATED 7/17/2017.

2017-7 LOTS 1-5 OPENHEARTH SUBDIVISION

EXPIRATION DATE 10/08/2017

(preliminary/final) Owner: Peter M. Carlino and Marshia W. Carlino; Agent: John W. Hoffert, PLS; location: Intersection of High Blvd and Openhearth Drive, PA; plan no. D-17-30-01; proposal summary: to annex the lands of Peter M. and Marshia W. Carlino

- A) Letter from Great Valley Consultants re: plan review, dated: 07/07/2017
- B) Memorandum from the Township Secretary re: waiver requests, dated 7/12/17

ACTION:

GRANTED WAIVERS TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE FOR THE LOTS 1-5 OPENHEARTH SUBDIVISION PLAN AS DESCRIBED IN THE MEMORANDUM FROM THE TOWNSHIP SECRETARY, DATED 07/12/17.

ACTION:

GRANTED FINAL PLAN APPROVAL TO LOTS 1-5 OPENHEARTH SUBDIVISION, AS DESCRIBED IN THE MEMORANDUM FROM THE TOWNSHIP SECRETARY, DATED 7/17/2017.

BARWIS (RIDGEWAY FARMS) LAND DEVELOPMENT – ESCROW RELEASE #3

- A) Letter from Great Valley Consultants re: recommendation for escrow release, dated 06/30/2017

ACTION:

AUTHORIZED ESCROW RELEASE NO. 3 IN THE AMOUNT OF \$1,550.01 FOR THE BARWIS RIDGEWAY FARMS LAND DEVELOPMENT.

KEIFER ANNEXATION PLAN – partly in Wyomissing Borough

- A) Letter from McCarthy Engineering re: plan review for Wyomissing Borough, dated 06/24/2017
- B) Memorandum from Township Secretary re: recommendation to defer review, with conditions, dated 7/18/17

ACTION:

DEFERRED REVIEW AND APPROVAL FOR THE KEIFER ANNEXATION PLAN TO WYOMISSING BOROUGH, SUBJECT TO CUMRU TOWNSHIP RETAINING THE RIGHT TO REVIEW AND APPROVE ANY PERMITS AND STORM WATER PLANS FOR THE PORTION OF THE PROPERTY IN CUMRU TOWNSHIP.

3497 NEW HOLLAND ROAD – on lot sewage planning module

- A) Planning module submitted by SEO

ACTION:

ADOPTED A RESOLUTION AUTHORIZING AN ON LOT SEWAGE PLANNING MODULE TO BE SUBMITTED TO THE PaDEP FOR 3497 NEW HOLLAND RD.

PUBLIC WORKS

A) Dedication of Right of Way at Ledgerrock and Welsh Rds. – Ordinance

- 1) deed of dedication submitted
- 2) ordinance advertised 07/10/2017

ACTION:

ADOPTED AN ORDINANCE ACCEPTING A DEED OF DEDICATION OF RIGHT OF WAY AT THE INTERSECTION OF WELSH AND LEDGEROCK ROADS.

END OF CONSENT AGENDA

ON MOTION OF MRS. SWAN, SECOND OF MR. GOTTSCHALL, A UNANIMOUS COTE APPROVING THE CONSENT AGENDA.

DEPARTMENTS

Police Department

A) Monthly Report – June 2017

Chief Winchester informed the Board of Commissioners about a shooting that took place on Lancaster Avenue across from the Shillington Shopping Center. Chief Winchester stated that the matter is still under investigation. Chief Winchester advised the Board that an arrest had been made for thefts from cars at the Skateaway.

Fire Department

A) Monthly Report – June 2017

Chief Beane informed the Board that Tower 42 is back in service.

B) Station 2 Roof - update

Chief Beane advised the Board that work will begin on the Station 2 roof starting July 20. The station will stay operational while the roof is in progress.

Administration

A) Codes Report- June 2017

Building Permits Issued- 6

Use Permits Issued- 4

Zoning Permits Issued- 8

Notices of Violations- 28

Citations issued- 0

Violations complied- 23

Phone calls from contractors, realtors & public approximately- 221

Permit Inspections Done – 21

B) Wyomissing Creek Watershed Coalition (WCWC)

1) Proposed ordinance for the WCWC agreement advertised 07/10/2017

2) Authorize advertisement of the PRP and TMDL plans for public comment through the WCWC

ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO ENACT THE PROPOSED ORDINANCE FOR THE WYOMISSING CREEK WATERSHED COALITION.

ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE AUTHORIZING TOWNSHIP STAFF TO ADVERTISE THE PRP AND THE TMDL PLANS FOR PUBLIC COMMENT THROUGH THE WYOMISSING CREEK WATERSHED COALITION.

C) Pipeline Construction – request for 24/7 drilling

Ms. Johnston informed the Board that the Mariner II pipeline construction contractor requested the Township allow 24/7 boring from Vermont road to Yorkshire Road for 8 weeks. The Zoning Ordinance provides for construction during certain hours of the day, but not 24/7. The contractor was willing to install sound barriers, but the concern was vibration through the ground, not sound. There has already been one complaint about vibration near a daytime boring site. Ms. Johnston requested feedback from the Board on the requested relief.

Mrs. Swan questioned if the Township had reached out to other municipalities that also have pipeline construction. Ms. Johnston responded that Spring Township is only allowing drilling from 8 a.m. to 8 p.m. The Board of Commissioners indicated that they did not favor relief from the time of day restrictions in the Zoning Ordinance.

D) Lancaster Ave. Crosswalks – authorize payment and reimbursement

Ms. Johnston informed the Board that the Lancaster Ave. crosswalks marking enhancements are near completion. The grant is a reimbursement style grant: the Township must pay the contractor and request funds from the grant.

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS VOTE AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE THE PAYMENT AND REIMBURSEMENT PROTOCOLS FOR THE LANCASTER AVENUE CROSSWALKS PROJECT.

Public Works

A) Monthly Report – June 2017

B) NRG Titus Station

1) Water Quality Management Permit received

Mr. McNichols informed the Board that the water quality management permit requires 2 more quarters of water testing. After completion of testing, the Township must abandon the wells in 2018 in accordance with PaDEP regulations. Ms. Johnston noted that funds have been retained in the capital projects fund for the well abandonment.

Engineer

A) Montrose Blvd. Culvert – update

Mr. Rogosky informed the Board that Shillington has completed their water main relocation. He stated the contractor is scheduled to start working on the culvert on August 7.

B) 2017 Road Project – update

Mr. Rogosky informed the Board that the removal of trees started.

Ms. Johnston thanked Mr. Rogosky for his assistance in communicating with the PennDOT 5-0 municipal representative about the Poplar Neck Bridge project approval. This facilitated the Township's access to County liquid fuels funds.

Solicitor

CORRESPONDENCE

- A) Zoning Hearing Board notice for July – continued until 08/08/2017
- B) Western Berks Landfill Annual Report 2016 – 10.1 years estimated remaining life

PAYMENTS OF BILLS

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER A MAJORITY VOTE APPROVING THE BILLS OF 6/22/2017, 6/29/2017, 6/29/2017-IT 7/6/2017, AND 7/14/2017.

Mrs. Hoover abstained from the payment of bill 6/29/2017-IT.

COMMISSIONERS

A) Executive Session

7:45 p.m. – The Board of Commissioners went into executive session to discuss 3 personnel matters, 1 real estate issue, and 3 potential litigation issues.

8:36 p.m. – The meeting reconvened. Mr. Setley stated that the Board of Commissioners had discussed 1 real estate issue, and 3 potential litigation issues. The 3 personnel matters were also discussed in executive session; one personnel matter was the subject of action.

ON MOTION OF MRS. HOOVER, SECOND OF MRS. SWAN, A UNANIMOUS VOTE AUTHORIZING TOWNSHIP PERSONNEL TO EXTEND A CONDITONAL OFFER OF EMPLOYMENT TO THE TOP CANIDATE FOR THE SYSTEMS ANALYST POSITION, CONDITIONED UPON SUCCESSFUL COMPLETION OF PRE-EMPLOYMENT BACKGROUND CHECKS, PHYSICAL EXAM, AND DRUG TEST.

ADJOURNMENT

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO ADJOURN THE MEETING AT 9:38 P.M.

Respectfully submitted,

Latoya Procopio
Secretary