

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING AUGUST 15, 2017**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Ruth O’Leary at 7:00 p.m. Other Commissioners in attendance were Vice President Edward L. Gottschall, Sheri Hoover, and Lorri K. Swan. Tony J. Sacco was absent with prior notification to the Board. Also attending were Fire Chief James A. Beane, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works Michael L. Yost, Business/Personnel Administrator Peggy A. Carpenter, Manager Jeanne E. Johnston, Secretary Latoya Procopio, and Township Engineer Joe Rogosky.

Pledge to the Flag.

PUBLIC

Mrs. O’Leary invited public comment. No one indicated a desire to speak.

TREASURER

A) Monthly Report

TAX COLLECTOR

A) August 2017 Report

1) Year 2017 Real Estate

Balance collectable beginning of month – \$191, 948.47

Cash collected - \$18, 476.95

Balance collectable end of month - \$175, 151.21

2) Year 2017 Real Estate Interim

Balance collectable beginning of month - \$2, 737.75

Cash collected - \$34.53

Balance collectable end of month - \$11, 311.62

3) Year 2017 Refuse

Balance collectable beginning of month - \$39,535.00

Cash collected - \$3,360.50

Balance collectable end of the month - \$36,480.00

4) Year 2017 Per Capita

Balance collectable beginning of month - \$55,035.00

Cash collected - \$16,519.30

Balance collectable end of the month - \$37,310.00

5) Year 2017 SMP

Balance collectable beginning of month - \$3,975.00

Cash collected - \$412.50

Balance collectable end of the month - \$3,600.00

**APPROVE MINUTES
ON MOTION MR. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS VOTE
APPROVING THE MINUTES OF 7/18/2017.**

CONSENT AGENDA

PLANS

- 2014-06 MAJESTIC ACRES 4 SUBDIVISION EXPIRATION DATE 12/31/2017**
(preliminary/final) Owner:; Agent: John W. Hoffert, PLS; location: off Gouglersville Rd. at Cumru/Brecknock line; plan no. D-14-09-01; proposal summary: subdivision for 1 single family home
A) Letter from Department of The Army re: verification of a preliminary jurisdictional determination, dated: 06/27/2017

ACTION:

GRANTED FINAL PLAN APPROVAL TO THE MAJESTIC ACRES 4 SUBDIVISION PLAN, CONDITIONED UPON ON LOT SEWAGE APPROVAL BY THE PA DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE COMPLETION OF ALL OUTSTANDING ITEMS IN GREAT VALLEY CONSULTANTS REVIEW LETTER, DATED 8/4/2017.

- 2017-5 CHEN-COOPER SUBDIVISION EXPIRATION DATE 10/08/2017**
(preliminary/final) Owner: Kevin J. Cooper and Ellen Chen-Cooper; Agent: John W. Hoffert, PLS; location: Western side of Oregon Road, PA; plan no. D-17-26-01; proposal summary: to annex the lands of Kevin J. Cooper and Ellen Chen-Cooper
A) Letter from Great Valley Consultants re: plan review, dated: 06/29/2017
B) Memorandum from the Township Secretary re: waiver requests, dated 7/12/17

ACTION:

GRANTED FINAL PLAN APPROVAL TO THE CHEN-COOPER SUBDIVISION PLAN, CONDITIONED ON THE SUBMISSION OF A LETTER OF UNDERSTANDING THAT FOR THE IMPROVEMENT OF CHEN LANE PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY AND COMPLETION OF ANY OTHER OUTSTANDING ITEMS IN GREAT VALLEY CONSULTANTS REVIEW LETTER, DATED 8/3/2017.

- 2017-8 SHEETZ EXPIRATION DATE 07/30/2017**
(preliminary/final) Owner: Lee D. Rowe and Amelia R. Barto; Applicant: Sheetz, Inc.; Agent: BL Companies, Terri Delo; location: Intersection of SR 0222/Lancaster Pike and SR 0724/Revere Boulevard; plan no. CV-01; proposal summary: Consolidation of two properties into a single property to be used for construction of a gas station/ convenience store and associated site improvements.
A) Letter from Great Valley Consultants re: plan review, dated: 06/05/2017
B) Letter from TPD re: highway occupancy permit, dated: 06/16/2017

ACTION:

ADOPTED A RESOLUTION AUTHORIZING SIGNAL TIMING MODIFICATIONS AND AUTHORIZED EXECUTION OF PennDOT FORM TE-160 FOR THE RETIMING OF AN EXISTING TRAFFIC SIGNAL.

ACTION:

AUTHORIZED TOWNSHIP OFFICIALS TO APPLY FOR THE HIGHWAY OCCUPANCY PERMIT FOR STORM WATER FACILITIES WITHIN THE PennDOT RIGHT OF WAY, SUBJECT TO AN AGREEMENT SATISFACTORY TO THE SOLICITOR FOR THE DEVELOPER TO MAINTAIN THE FACILITIES.

ACTION:

GRANTED WAIVERS TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE FOR THE SHEETZ LAND DEVELOPMENT PLAN, AS DESCRIBED IN THE MEMORANDUM FROM THE TOWNSHIP SECRETARY, DATED 8/11/2017.

2017-9 OLD DOMINION FREIGHT LINE EXPIRATION DATE 10/08/2017

(preliminary/final) Owner: Reading Bone Fertilizer Company; Applicant: Old Dominion Freight Line; Agent: Stackhouse Bensinger Inc.; location: Intersection of Route 724 and Poplar Neck Road; plan no. C-1.1; proposal summary: Trucking Freight Terminal and associated site improvements

- A) Letter from Stackhouse Bensinger re: waiver requests, dated 7/24/2017
- B) Letter from Berks County Planning Commission re: plan review, dated 8/3/17
- C) Letter from Reading Area Water Authority re: water service, dated 8/3/17
- D) Letter from Great Valley Consultants re: plan review, dated: 8/3/2017

ACTION:

GRANTED WAIVERS TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE FOR THE OLD DOMINION FREIGHT LINE LAND DEVELOPMENT PLAN, AS DESCRIBED IN THE MEMORANDUM FROM THE TOWNSHIP SECRETARY, DATED 8/11/2017.

12 Amherst Ave. - sewer connection

ACTION:

RATIFIED THE EXECUTION OF THE LICENSE CONNECTION AND HOLD HARMLESS AGREEMENT FOR 12 AMHERST AVE.

1555 Old Lancaster Pike – waiver for driveway width

ACTION:

GRANTED A WAIVER TO ORDINANCE NO. 321 FOR 1555 OLD LANCASTER PIKE, TO ALLOW A RESIDENTIAL DRIVEWAY WIDTH TO EXCEED 16 FEET.

2645 Welsh Road – waiver for driveway width

ACTION:

GRANTED A WAIVER TO ORDINANCE NO. 321 FOR 2645 WELSH ROAD, TO ALLOW A RESIDENTIAL DRIVEWAY WIDTH TO EXCEED 16 FEET.

Records Management

ACTION:

ADOPT A RESOLUTION AUTHORIZING DISPOSAL OF CERTAIN DOCUMENTS.

END OF CONSENT AGENDA

ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE APPROVING THE CONSENT AGENDA.

DEPARTMENTS

Police Department

A) Monthly Report – July 2017

Chief Winchester informed the Board there have been thefts from vehicles in the Flying Hills area; the thefts appear to be crimes of opportunity. Chief Winchester encouraged the public to contact the police if they notice suspicious activity. With respect to crime mapping, Chief Winchester noted that incidents are focused on the Kmart and Shillington Shopping plazas.

Fire Department

A) Monthly Report – July 2017

Mrs. Hoover voiced her concern over the amount of false alarms on the monthly fire report. Ms. Johnston stated that she would investigate a service called “CryWolf”. The Board agreed to consider additional charges for false alarms.

B) Station 2 Roof - update

Chief Beane stated the roof on Station 2 is almost complete.

Administration

A) Codes Report- June 2017

Building Permits Issued- 6

Use Permits Issued- 4

Zoning Permits Issued- 8

Notices of Violations- 28

Citations issued- 0

Violations complied- 23

Phone calls from contractors, realtors & public approximately- 221

Permit Inspections Done – 21

B) Wyomissing Creek Watershed Coalition (WCWC)

1) PRP Executive Summary and BMP Cost Tabulation

2) Notice to the public – Comment period open from 7/28/2017 to 8/30/2017

3) Public hearing at the WCWC regular meeting 8/22/17 at 2:00 p.m. at the Spring Township building, 2850 Windmill Rd., Sinking Spring, PA

Ms. Johnston informed the Board that the pollution reduction plan could be adopted at the 8/29/17 workshop meeting.

C) Pipeline Construction

Ms. Johnston informed the Board that the Township has a meeting with the Pipeline on 8/18/2017 to discuss proposed detours for road closures.

D) Census 2020

1) Local Update of Census Addresses (LUCA) registration form

ON MOTION OF MRS. HOOVER, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE AUTHORIZING THE APPROPRIATE TOWNSHIP OFFICIALS TO EXECUTE THE REGISTRATION FORMS FOR LUCA.

E) Spotted Lantern Fly Quarantine

Ms. Johnston informed the Board that there have been sightings of the spotted lantern fly in the Hain Road area. She recently received a phone call from the Dept. of Agriculture informing that Township that it has been placed on the list of municipalities subject to quarantine for the spotted lantern fly. The Department of Agriculture will offer education to the public about this quarantine.

F) Joint Comprehensive Plan

- 1) Letter from Berks County Planning Commission re: Act 247 review, dated 7/25/17
- 2) Memorandum from Manager re: request for tentative public hearing schedule – 9/19/17 at 6:45 p.m., dated 8/11/17

G) PA Local Government Investment Trust (PLGIT)

Ms. Johnston advised the Board of the purchasing card services that PLGIT offers. The Board concurred with drafting and advertising an ordinance to become a member of PLGIT.

Public Works

A) Monthly Report – July 2017

B) Angelica Sanitary Sewer Interceptor

1) Memorandum from Manager re: proposed flow study, dated 8/11/17

Mr. McNichols advised the Board that there have been two sanitary sewer overflows (SSOs) at the shared interceptor with Kenhorst Borough. The SSOs are associated with recent storms, but it is believed that other factors may contribute to the overflows. The PaDEP mandates that these SSOs be addressed and has imposed a moratorium on any new proposed connections. The engineer proposed a flow study of the interceptor so that a strategy to address the SSOs can be developed.

Ms. Johnston informed the Board that the current proposal involves 3 meters for 3 months. A field meeting will take place shortly to determine the placement of the meters and if more are recommended. The Board will be updated at the workshop meeting on 8/29/17. It might take more than 3 months to detect the conditions that result in an SSO.

ON MOTION OF MRS. SWAN, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE ACCEPTING THE GENERAL PROPOSAL OF BCM ENGINEERING FOR THE JOINT INTERCEPTOR FLOW STUDY, AT 50% SHARED COST WITH KENHORST BOROUGH.

C) Surplus Property

ON MOTION OF MRS. GOTTSCHALL, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO ADOPT A RESOLUTION TO AUCTION VEHICLE 77.

Engineer

A) Montrose Blvd. Culvert – application for payment no. 1

ON MOTION OF MRS. SWAN, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE TO AUTHORIZE PAYMENT NO. 1 TO CONSTRUCTION MASTERS IN THE AMOUNT OF \$9,666.00 WITH A 10% RETAINAGE.

B) 2017 Road Project – change order no. 1

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS VOTE APPROVING THE CHANGE ORDER NO. 1 FOR THE 2017 ROADWORK.

C) Poplar Neck Bridge

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS VOTE APPROVING CHANGE ORDER NO. 1 FOR THE POPLAR NECK ROAD, INCLUDING AN EXTENSION OF TIME AND WARM MIX ASPHALT, SUBJECT TO LOBAR’S CONCURRENCE.

D) Elkins and High 4 Way Stop Study

Mr. Rogosky informed the Board that the intersection of Elkins and High does not meet the criteria for a four way stop sign to be installed. If the Township elects to install a four way stop sign, it would not be enforceable.

Solicitor

CORRESPONDENCE

- A) West Shore Bypass Public Meeting Notice – Scheduled for 08/15/2017
- B) Wyomissing Creek Watershed Pollution Reduction Plan – public comment period 7/28/17 to 8/30/17; public hearing 8/22/17
- C) Zoning Hearing Board notice – held 08/08/2017

PAYMENTS OF BILLS

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS VOTE APPROVING THE PAYMENT OF BILLS FROM 07/20/2017; 07/27/2017 – ADDITIONAL; 07/20/2017 –ACH; 07/27/2017 –ADDITIONAL 2; 07/27/2017; 07/27/2017 – ADDITIONAL 3; 08/04/2017; AND 08/11/2017.

Mrs. Hoover abstained from the payment of bill 07/27/2017-ADDITIONAL 2.

Mrs. O’Leary abstained from the payment of bill 07/27/2017-ADDITIONAL 3

COMMISSIONERS

A) Executive Session

8:20 p.m.- The Board of Commissioners went into executive session to discuss 1 personnel matter.

8:34 p.m.- The meeting reconvened. Mr. Setley stated that the Board of Commissioners had discussed 1 personnel matter.

ADJOURNMENT

ON MOTION OF MRS. HOOVER, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE ADJOURNING THE MEETING AT 8:35 P.M.

Respectfully submitted,

Latoya Procopio
Secretary