

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS  
REGULAR MEETING                      AUGUST 18, 2015**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by Vice President Edward L. Gottschall at 7:05 p.m. Other Commissioners in attendance were, Treasurer Ruth O’Leary, Sheri Hoover, and Lorri K. Swan. President Tony J. Sacco was absent with prior notification to the Board. Also attending were Solicitors Michael A. Setley, interim Chief of Police W. Ronald Smeal, Fire Chief Scott R. Brady, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works James A. Beane, Business/Personnel Administrator Peggy A. Carpenter, Recreation Director Samson Gausch, Manager/Secretary Jeanne E. Johnston, and Joseph P. Rogosky of Great Valley Consultants.

Pledge to the Flag.

**PUBLIC**

Attendance: Don and Betty Seltzer; James Williamson; John O’Neill; Bob Snyder of the CTFD, Barbara Bare.

Mr. Gottschall invited public comment. No one indicated the desire to speak.

**TREASURER**

A) Monthly Report

Mrs. O’Leary addressed various line items in relation to the budget. She noted that several line items should be increased for the 2016 budget.

**TAX COLLECTOR**

A) July 2015 Report

- 1) Year 2014 Real Estate Interim
  - Balance collectable beginning of month - \$59.36
  - Cash collected - \$0
  - Balance collectable end of month - \$59.36
- 2) Year 2015 Real Estate Interim
  - Balance collectable beginning of month - \$3,025.72
  - Cash collected - \$1,028.34
  - Balance collectable end of month - \$1,957.43
- 3) Year 2015 Real Estate
  - Balance collectable beginning of month - \$222,379.45
  - Cash collected - \$15,929.53
  - Balance collectable - \$207,831.73
- 4) Year 2015 Refuse
  - Balance collectable beginning of month - \$35,434.10
  - Cash collected - \$2,693.90
  - Balance collectable - \$32,954.10
- 5) Year 2015 Per Capita

Balance collectable beginning of month - \$52,695.00  
Cash collected - \$15,446.40  
Balance collectable end of month - \$35,605.00

### APPROVE MINUTES

**ON MOTION OF MRS. O'LEARY, SECOND OF MRS. SWAN, A MAJORITY VOTE TO APPROVE THE MINUTES OF 07/21/2015.**

### CONSENT AGENDA

#### 2013-05 DOLLAR GENERAL

Applicant: Shillington DPP VIII, LLC; Agent: Steckbeck Engineering; location: between Lancaster Pike and Old Lancaster Pike.; plan no. 1450-13-009; proposed land development; variances obtained for loading, parking, and on lot water

#### **ACTION:**

**AUTHORIZED ESCROW RELEASE NO. 2 FOR THE DOLLAR GENERAL LAND DEVELOPMENT, CONDITIONED UPON REVIEW AND APPROVAL OF AS BUILTS AND E&S RESTORATION FROM GREAT VALLEY CONSULTANTS.**

#### 2015-01 HOFFERT SUBDIVISION

Owner: James and Joyce Hoffert; Agent: John W. Hoffert, PLS; location: off of Welsh Rd 250' north of Matz Drive; plan no. D-14-109; proposal summary: subdivision for 1 single family home

#### **ACTION:**

**REAFFIRMED FINAL APPROVAL OF THE HOFFERT SUBDIVISION PLAN.**

#### 2015-05 JOHN PAUL II SCHOOL ADDITION

**EXPIRATION DATE 10/04/2015**

(preliminary) Agent: John W. Hoffert, PLS; location: off Welsh Rd.; proposal summary: expansion of facility and reconfiguration of driveway

- a.) Letter from John Hoffert Surveying re: waiver request, dated 08/03/2015
- b.) Planning Commission recommended waiver as requested on 08/03/2015

#### **ACTION:**

**APPROVED WAIVER TO SECTION 310.C.5 OF THE STORM WATER ORDINANCE FOR THE JOHN PAUL II SCHOOL ADDITION, TO ALLOW AN 8 INCH OUTFALL, AS REQUESTED IN A LETTER FROM JOHN HOFFERT SURVEYORS, DATED 08/03/2015.**

#### **Wanner Estate Subdivision – mostly in Robeson Township**

- a.) Letter from John T. O'Neill, PLS, re: request for deferral of review to Robeson Township, dated 12/23/2014

#### **ACTION:**

**REAFFIRMED DEFERRAL OF REVIEW OF THE WANNER ESTATE SUBDIVISION TO ROBESON TOWNSHIP, WITH THE UNDERSTANDING THAT ANY FUTURE**

**IMPROVEMENTS OR ALTERATIONS THAT AFFECT CUMRU TOWNSHIP WILL REQUIRE A FORMAL SUBMISSION TO CUMRU TOWNSHIP.**

Administration

**A) Records Management**

- 1) draft resolution

**ACTION:**

**ADOPTED A RESOLUTION FOR DISPOSAL OF RECORDS IN ACCORDANCE WITH THE MUNICIPAL RECORDS RETENTION MANUAL, AS SPECIFIED BY THE TOWNSHIP SECRETARY.**

**END OF CONSENT AGENDA**

**ON MOTION OF MRS. O'LEARY, SECOND OF MRS. SWAN, A UNANIMOUS VOTE APPROVING THE CONSENT AGENDA.**

**DEPARTMENTS**

Recreation Department

**A) Monthly Report**

Mr. Gausch reported that the summer playground program had finished. A Punt/Pass/Kick contest would be held in September.

**B) Pennwyn Playground Equipment Grant**

- 1) Memorandum from Recreation Director re: recommendation to purchase equipment at approximately 45% discount, dated 8/12/2015

**ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO PURCHASE EQUIPMENT FOR THE PENNWYN PLAYGROUND AT A 45% DISCOUNT, USING THE ASHLEY RUN CAPITAL LINE ITEM FOR EQUIPMENT AND OTHER APPROPRIATE LINE ITEMS FOR INSTALLATION, INCLUDING THE USE OF FEES IN LIEU OF OPEN SPACE.**

**C) Pennwyn Playground Stormwater Facilities Grant**

- 1) proposed design, dated 8/14/15

The Board had no objection to the proposed design.

Police Department

**A) Police Department Monthly Report – July 2015**

Offenses reported – 106

Offenses cleared – 67

Criminal arrests – 22

Traffic arrests – 37

Stolen property value – \$19,173.00

Recovered property value – \$1,263.00

Revenue received - \$6,526.76

Chief Smeal gave a report on recent significant cases. He informed the public that an evidence inventory had been started, involving 24,857 tags and 3,405 cases.

**C) Fire Police**

1) request from Bern Township dated 6/25/15

**ON MOTION OF MRS. HOOVER, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE AUTHORIZING THE FIRE POLICE OF CUMRU TOWNSHIP TO PARTICIPATE IN A SPECIAL EVENT IN BERN TOWNSHIP.**

Fire Department

A) Fire Department Monthly Report – July 2015

Total Incidents-52

Fires-11

Rescue and EMS-6

Hazardous Condition (No Fire)-2

Service Call-8

Good Intent Call-12

False Alarm-14

Total Estimated Losses- \$7,000

Volunteer Staffing-41 (minus 1)

**B) Strategic Plan 2016-2020**

1) final draft

The Board did not have any feedback on the draft.

**ON MOTION OF MRS. O'LEARY, SECOND OF MRS. HOOVER, A UNANIMOUS TO ADOPT THE FIRE STRATEGIC PLAN 2016-2020 IN SUBSTANTIAL FORM PRESENTED WITH ANY MINOR CORRECTIONS BY THE MANAGER OR FIRE CHIEF.**

**C) Transfer to Savings**

1) Memorandum from Fire Chief re: recommendation to transfer \$240,000.00 to savings, dated 8/3/15

Chief Brady informed the Board that the transfer would bring the balance in fire savings to \$1.5 million.

**ON MOTION OF MRS. O'LEARY, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE AUTHORIZING THE TRANSFER OF \$240,000.00 FROM THE FIRE TAX ACCOUNT TO THE FIRE SAVINGS ACCOUNT, AS DESCRIBED IN A MEMORANDUM FROM THE FIRE CHIEF DATED 8/3/15.**

D) Joint Event 10/10/15: Fall Fest, Gov. Mifflin Fire Prevention Open House, and Volunteer Firefighter Recruitment - "Fall in Love with the Fire Service"

1) Partial use of recruitment and retention grant

The Board did not object to the theme.

Administration

**A) PA American Water Co. – agreement to turn off water for non-payment of sewer  
ON MOTION OF MRS. SWAN, SECOND OF MRS. O’LEARY, A UNANIMOUS VOTE  
AUTHORIZING EXECUTION OF THE AGREEMENT WITH PA AMERICAN  
WATER CO. FOR WATER SHUT OFF FOR NON-PAYMENT OF SEWER.**

B) Blighted Properties

- 1) Notices from Berks County Blighted Property Review Committee to owners of 613 Church Rd. and 140 Broad St. re: properties identified as blighted, dated 8/3/2015

**C) Governor Mifflin Coordinating Council**

1) proposed grant for update to Joint Comprehensive Plan – authorize application  
**ON MOTION OF MRS. HOOVER, SECOND OF MRS. SWAN, A UNANIMOUS VOTE  
APPROVING THE GRANT APPLICATION FOR A JOINT COMPREHENSIVE PLAN  
UPDATE.**

Public Works

**A) Lancaster Ave. Crosswalk Project – TAP Grant**

1) resolution for use of PennDOT electronic access system (ECMS)  
**ON MOTION OF MRS. SWAN, SECOND OF MRS. O’LEARY, A UNANIMOUS VOTE  
AUTHORIZING AN AGREEMENT FOR THE USE OF THE REIMBURSEMENT  
PORTION OF PennDOT’S ELECTRONIC PERMITTING SYSTEM.**

B) Poplar Neck Bridge over Norfolk Southern

- 1) 2015 inspection report received

C) PennDOT Bridge Replacements 2016 – Wyomissing Rd. and SR 625

- 1) Township request for public meeting re: proposed detour routes
- 2) Letter from Plenary Walsh Keystone Partners (PennDOT contractor) re: Act 14 notice for bridge replacements, dated 8/6/15

D) Fuel Dispensing System - update

- 1) L&I required emergency phone installation scheduled  
Mr. Beane reported that the project was pending the receipt of parts.

Engineer

**A) Gouglersville Road Phases 3 and 4**

1) Letter from Great Valley Consultants re: recommendation to pay application for payment no. 3 (final), dated 08/13/2015  
**ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE  
APPROVING APPLICATION FOR PAYMENT NO. 3 TO BARWIS CONSTRUCTION  
IN THE AMOUNT OF \$158,951.27, FOR THE GOUGLERSVILLE ROAD PROJECT,  
PHASES 3 AND 4.**

Solicitor

A) Drones

Mr. Setley stated that this is a developing area of law. The common restrictions are for highway corridors and utilities. Some ordinances require the drone to be used within sight of the operator. The Board agreed to old off for a while and revisit this issue in the future.

#### **CORRESPONDENCE**

- A) Letter from Western Berks Landfill re: permit renewal 60 day comment period, dated 8/14/15
- B) Letter from Atty. Robert Gundlach re: defer discussion of apartments in Hawthorne subdivision until October meeting, dated 8/5/15
- C) Letter from Tetra Tech re: Sunoco pipeline Act 14 notice, dated 7/20/15

#### **PAYMENTS OF BILLS**

**ON MOTION OF MRS. O'LEARY, SECOND OF MRS. SWAN, A UNANIMOUS VOTE APPROVING PAYMENTS OF BILLS DATED 7/24/15, 7/31/15, 8/7/15, 8/10/15, AND 8/14/15.**

#### **COMMISSIONERS**

##### **A) Vacancies/Expirations of Terms**

- 1) Park and Recreation Board – 1 vacancy, 1 candidate

**ON MOTION OF MRS. O'LEARY, SECOND OF MRS. SWAN, A UNANIMOUS VOTE APPOINTING JOHN FURDYNA TO THE PARK AND RECREATION BOARD.**

##### **B) Reminders:**

- 1) Special Planning Commission meeting re: Hawthorne Subdivision on 8/20/15 at 6:00 p.m.
- 2) Township offices closed for Labor Day on Monday, September 7, 2015
- 3) September Planning Commission meeting scheduled for 2<sup>nd</sup> Monday, due to Labor Day, on 9/14/15 at 6:00 p.m.

##### **C) Executive Session**


8:12 p.m. – The Board of Commissioners went into executive session to discuss 3 personnel items, 1 real estate item, 1 item of litigation, and 1 collective bargaining item.

8:57 p.m. – Mr. Setley stated that the Board went into executive session to discuss 3 personnel items, 1 real estate item, 1 item of litigation, and 1 collective bargaining item.

#### **ADJOURNMENT**

**ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO ADJOURN THE MEETING AT 8:59 P.M.**

Respectfully submitted,

  
Jeanne E. Johnston  
Manager/Secretary