

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS  
REGULAR MEETING                      SEPTEMBER 20, 2016**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Ruth O’Leary at 7:00 p.m. Other Commissioners in attendance were Vice President Edward L. Gottschall, Sheri Hoover, and Lorri K. Swan. Commissioner Tony J. Sacco was absent with prior notification to the Board. Also attending were Solicitor Michael A. Setley, Chief of Police Madison Winchester, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works James A. Beane, Business/Personnel Administrator Peggy A. Carpenter, Recreation Director Samson Gausch, Manager Jeanne E. Johnston, and Joseph P. Rogosky of Great Valley Consultants.

Pledge to the Flag.

**PUBLIC**

Attendance: Don and Betty Seltzer; James Williamson.

**PUBLIC**

Rebecca Worley of the Mifflin Community Library

Mr. Worley thanked the Township for its support of the Library. She informed the Board of participation in numerous library programs, including a monthly average of 1,900 computer sessions of 30 minutes or more.

**TREASURER**

A) Monthly Financial Report – August 2016

**TAX COLLECTOR**

A) 2016 Report

1) Year 2016 Real Estate

Balance collectable beginning of month - \$156,244.16

Cash collected - \$16,199.67

Balance collectable end of the month - \$141,115.47

2) Year 2016 Real Estate Interim

Balance collectable beginning of month – \$4,541.72

Cash collected - \$2,802.14

Balance collectable end of month - \$1,682.51

3) Year 2016 Exceptions

Balance collectable beginning of month - \$1,862.83

Cash collected - \$116.75

Balance collectable end of the month - \$1,743.69

4) Year 2016 Refuse

Balance collectable beginning of month - \$32,362.25

Cash collected - \$3,561.80

Balance collectable end of the month - \$28,659.25

5) Year 2016 Per Capita

Balance collectable beginning of month - \$37,325.00

Cash collected - \$17,372.20

Balance collectable end of the month - \$19,130.00

**APPROVE MINUTES**

**ON MOTION OF MRS. HOOVER, SECOND OF MRS. SWAN, A UNANIMOUS VOTE APPROVING THE MINUTES OF 08/16/2016.**

**DEPARTMENTS**

Administration

A) Codes Department Monthly Report –August 2016

Building Permits Issued- 9

Electrical Permits Issued- 4

Plumbing Permits Issued- 2

Use Permits Issued- 1

Well Permits Issued- 2

Zoning Permits Issued- 4

Notices of Violations- 27

Violations complied in June – 12

Landlord Tenant Letters- 13

Phone calls from contractors, realtors & public approximately- 216

Permit Inspections Done – 18

Inspections with the Fire Department – 6

**B) Minimum Municipal Obligations for Pension Plans**

1) draft resolutions

**ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE ADOPTING RESOLUTIONS ACCEPTING THE MINIMUM MUNICIPAL OBLIGATIONS FOR THE PENSION PLANS FOR 2017, AS PRESENTED BY THE CHIEF ADMINISTRATIVE OFFICER.**

**C) Dorries Annexation/Subdivision**

1) Memorandum from Manager re: Planning Commission recommended approval,

Dated 9/13/16

**ON MOTION OF MRS. HOOVER, SECOND OF MRS. SWAN, A UNANIMOUS VOTE GRANTING WAIVERS TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE AND GRANTING FINAL APPROVAL TO THE DORRIES ANNEXATION/ SUBDIVISION, AS RECOMMENDED BY THE PLANNING COMMISSION.**

D) Sewage Management Program (SMP) – ordinance preparation

1) draft letter to adjoining municipalities

Ms. Johnston informed the Board that, as part of the Act 537 plan update, Cumru Township was developing a Sewage Management Program (SMP) for on lot sewage systems. The PaDEP stated in a meeting that an SMP would be required.

The SMP would require a property owner to pump the system once every 3 years. Expenses would accrue for the administration of the program (e.g., maintaining a database, notifications, follow up letters, etc.) and inspections. The proposal is to add a fee for this service to the tax and fee bills issued by the County, only for those properties having an on lot system. The Township currently has a refuse fee on these bills, only for residential properties. It is intended that the fee would be one third of the cost for a 3 year cycle. The fee was currently being estimated.

One of the critical questions is how properties on the municipal boundaries would be handled. A letter was drafted to send to neighboring municipalities, proposing that the SMP should be administered by the municipality in which the property is taxed.

The Board did not have an objection to the proposed method of SMP program administration or the letter.

Recreation Department

A) Monthly Report

B) Fall Newsletter - draft

Mr. Gausch stated that all departments had submitted information for the newsletter and the due date for revisions was 9/23/16.

Police Department

A) Monthly Report – August 2016

Chief Winchester informed the Board of 7 shed burglaries in the Farview area. A suspect was arrested in coordination with the Mohnton Police Dept. Two of Det. Lis' fraud cases are receiving the attention of federal authorities. He also caught the burglary suspect.

**B) Donation**

Chief Winchester informed the Board that the Township received a donation of \$1,000 for trauma kits in the patrol vehicles. The donation was from Mr. and Mrs. Fitzpatrick in Chestnut Hill Farms. A letter of appreciation has already been sent.

C) Community Outreach Events

1) "Chat with the Chief" at Deluxe Diner, 10/6/16 at 9:00 a.m.

2) Community Forum at Flying Hills Barn, 11/2/16 from 6:00 p.m. to 8:00 p.m.

**D) Surplus Property Sale – additional vehicles**

1) draft resolution

**ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE ADOPTING A RESOLUTION DECLARING THE FOLLOWING VEHICLES TO BE SURPLUS PROPERTY AND AUTHORIZING THEIR SALE.**

<u>MAKE</u>	<u>MODEL</u>	<u>MILEAGE</u>	<u>VIN</u>
<b>FORD</b>	<b>CROWN VIC</b>	<b>110,687</b>	<b>2FABP7BV5AX127230</b>
<b>FORD</b>	<b>CROWN VIC</b>	<b>125,116</b>	<b>2FAHP71VX9X135203</b>

**E) Motor Vehicle Nuisance Ordinance - proposed**

Chief Winchester informed the Board that the proposed ordinance would allow the police department to ticket a vehicle owner for parking on a public street without inspection or registration, or without displaying the registration. The Board concurred with the ordinance.

Fire Department

A) Fire Department Monthly Report – August 2016

- Total Incidents - 48
- Volunteers – 40
- Fire Safety Inspections – 6
- Training Events – 8
- Estimated Losses – \$58,000

B) Central Fire Station Request for Proposals (RFP) for Master Planning - update

Ms. Johnston informed the Board that the RFP would be issued 9/22/16.

Public Works

A) Pine Woods Court Sewer Line Replacement - update

B) Angelica Interceptor - update

C) Poplar Neck Bridge over Norfolk Southern – update

Engineer

A) Roadwork 2016 - update

Mr. Rogosky informed the Board that there were problems with the asphalt in several areas. He will meet with the contractor. The maintenance bond is for 12 months from the date of substantial completion.

Solicitor

A) Poplar Neck Rd. Subdivision – settlement scheduled for 9/22/16

**PAYMENTS OF BILLS**

**ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE AUTHORIZING PAYMENTS OF BILLS DATED 8/19/16, 8/26/16, 8/31/16, 9/1/16, 9/9/16, 9/16/16, 9/16/16 – ROAD WORK, AND 9/20/16 – NRG.**

**COMMISSIONERS**

A) Reminder: Township offices closed for Columbus Day, Monday, 10/10/16

B) 2017 Budget

1) possible meeting dates: 10/11/16 (upstairs), 10/13/16, 10/19/16, 10/24/16, and 10/26/16

**ADJOURNMENT**  
**ON MOTION OF MRS. HOOVER, SECOND OF MRS. SWAN, A UNANIMOUS VOTE**  
**TO ADJOURN THE MEETING AT 7:53 P.M.**

Respectfully Submitted,

Jeanne E. Johnston  
Assistant Secretary