

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING SEPTEMBER 21, 2021**

ATTENDANCE

Board of Commissioners: Miller _____ O’Leary _____ Batdorf _____

Bilger _____ Kalbach _____

Others: Solicitor _____ Chief of Police _____ Fire Chief _____

Supt. Public Works _____ Asst. Supt. Public Works _____ Engineer _____

Bus/Personnel Administrator _____ Mgr/Sec _____ Asst Sec/Projects _____

This meeting is being recorded for the purpose of assisting in the preparation of meeting minutes. The audio file of the meeting will be destroyed after official meeting minutes for this meeting have been adopted.

Call to Order and Pledge to the Flag.

PUBLIC

- A) Josh Snyder of Energy Transfer
- B) Mifflin Community Library
- C) Doug Shinn re: East Pointe Dr.
- D) Joseph D’Ascenzo re: Titus Station Redevelopment

AMBULANCE SERVICE

- A) Monthly Report – August 2021

APPROVE MINUTES

August 17, 2021 – Regular Meeting

TREASURER

- A) Monthly Report – August 2021

TAX COLLECTOR

- A) August 2021 Report
 - 1) Year 2021 Real Estate
 - Balance collectable beginning of month – \$192,576.38
 - Cash collected – \$23,816.58
 - Balance collectable end of month - \$170,032.46
 - 2) Year 2021 Refuse
 - Balance collectable beginning of month - \$42,328.00
 - Cash collected - \$3,366.00
 - Balance collectable end of the month - \$39,248.00

- 3) Year 2021 SMP
 - Balance collectable beginning of month - \$2,665.00
 - Cash collected - \$286.00
 - Balance collectable end of the month - \$2,405.00
- 4) Year 2021 Per Capita
 - Balance collectable beginning of month - \$33,780.00
 - Cash collected - \$15,038.10
 - Balance collectable end of the month - \$18,300.00

CONSENT AGENDA

PLANS

- 2021-03 1974 CEDAR TOP ROAD EXPIRATION DATE 10/24/2021**
 (preliminary/final) Owners: Lorraine V. Woerner Ehrgood, Sandra A. Ruzicka and Janice E. Wagner; Agent: OTM, LLC, Bradford Grauel; Location: approx. 600 ft southeast of the intersection of Cedar Top and Scenic Drive; plan no. 20-118; Proposal summary: subdivide into 2 lots, Lot 1 contains a residence and a driveway, Lot 2 becomes a driveway for 1982 Cedar Top Rd.
- a.) Letter from OTM, LLC re: waiver requests, 7/26/2021
 - b.) Letter from Great Valley Consultants re: plan review, dated 09/09/2021
 - c.) Memorandum from Planning Secretary re: recommended waivers, dated 9/17/2021

- ACTION:**
GRANT WAIVERS TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE FOR THE 1974 CEDAR TOP RD SUBDIVISION PLAN, AS FOLLOWS:
- a) Relief from sections 403(D) and 404(D)(3) to permit a location map at a scale of 1"=300';
 - b) Relief from section 405, preparation of an Environmental Impact Assessment;
 - c) Relief from section 406, preparation of a Community Facilities Impact Assessment;
 - d) Relief from section 408, preparation of a Utilities Impact Assessment;
 - e) Relief from section 507(A), the requirement of curb installation; and
 - f) Relief from section 507(B), the requirement of sidewalk/walking path installation.

- ACTION:**
GRANT PRELIMINARY/FINAL APPROVAL TO THE 1974 CEDAR TOP RD SUBDIVISION PLAN.

- 2021-04 MILLER SUBDIVISION EXPIRATION DATE 10/24/2021**
 (Final plan) Owners: Daniel P. Miller and Cindy L. Miller; Agent: John Hoffert Surveying; Location: 2184 Welsh Road, Mohnton, PA 19540; plan no. D-18-90-1; Proposal summary: subdivide into 3 residential lots (1 existing house, 2 new lots)
- a.) Letter from John Hoffert Surveying re: waiver requests, dated 09/13/2021
 - b.) Letter from Great Valley Consultants re: plan review, dated 09/09/2021
 - c.) Memorandum from Planning Secretary re: recommended waivers, dated 9/17/2021

ACTION:

GRANT WAIVERS TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE FOR THE MILLER SUBDIVISION PLAN, AS FOLLOWS:

- a) Relief from section 405(A), preparation of an Environmental Impact Assessment;
- b) Relief from section 406(A), preparation of a Community Facilities Impact Assessment;
- c) Relief from section 408(A), preparation of a Utilities Impact Assessment;
- d) Relief from section 507(A), the requirement of curb installation;
- e) Relief from section 507(B), the requirement of sidewalk/walking path installation;
- f) Relief from section 509(F)(2), the requirement for a 54 foot wide shared driveway easement for the proposed shared driveway between lots 1 and 2, provided the Fire Chief finds the proposal acceptable;
- g) Relief from section 509(F)(4), the requirement for a paved turnaround with the minimum radius of 40 feet, provided the Fire Chief finds the proposal acceptable;
- h) Relief from section 509(F)(5), the requirement for 2 inclement weather parking spaces within 100 feet of Welsh Rd, as 2 spaces are proposed for both lots within 120 feet.

2021-07 MORTLAND SUBDIVISION EXPIRATION DATE 12/11/2021

(Final Plan) Owner: Derek E. Mortland; Agent: John Hoffert Surveying
Location: 651-653 Mountain View Road, Reading, PA 19607; plan no. D-21-63;
Proposal summary: subdivide into 2 lots, Lot 1 has an existing 1 single family semi-detached dwelling and Lot 2 has an existing single family semi-detached dwelling containing 2 apartment units.

- a.) Final Plans from John Hoffert Surveying re: plan summary, 8/17/2021
- b.) Letter from Great Valley Consultants re: plan review, dated 9/10/2021

ACTION:

GRANT WAIVERS TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE FOR THE MORTLAND SUBDIVISION PLAN, AS FOLLOWS:

- a) Relief from section 405(A), preparation of an Environmental Impact Assessment;
- b) Relief from section 406(A), preparation of a Community Facilities Impact Assessment;
- c) Relief from section 408(A), preparation of a Utilities Impact Assessment;
- d) Relief from section 502(A)(7), the requirement of an ultimate right of way line for Mt. View Rd., since the line would encroach on the front porches;
- e) Relief from section 507(A), the requirement of curb installation;
- f) Relief from section 507(B), the requirement of sidewalk/walking path installation;

ACTION:

GRANT PRELIMINARY/FINAL APPROVAL TO THE MORTLAND SUBDIVISION PLAN, SUBJECT TO RESOLUTION OF ANY OUTSTANDING COMMENTS IN GREAT VALLEY CONSULTANTS' REVIEW LETTER DATED 9/10/2021.

END OF CONSENT AGENDA

DEPARTMENTS

Police Department

A) Monthly Report – August 2021

Fire Department

A) Monthly Report – August 2021

B) Utility Project – update

1) first project meeting and groundbreaking 9/21/2021

Administration

A) Codes Report – August 2021

Building Permits Issued- 14

Use Permits Issued- 2

Zoning Permits Issued- 11

Notices of Violations- 23

Citations issued- 0

Violations complied- 14

Phone calls from contractors, realtors & public approximately- 213

Permit Inspections Done – 22

Permit Inspections with Fire Dept. – 0

B) Transportation Alternatives Set-Aside (TASA) Grant – update

C) American Rescue Plan Funds

D) 2022 Budget – Pension Minimum Municipal Obligations

1) adopt resolution for police pension 2022 MMO in the amount of \$884,401

2) adopt resolution for non-uniformed 2022 MMO, as follows:

a) defined benefit portion of plan = \$0

b) defined contribution portion of plan = \$108,900

Public Works

A) East Pointe Drive

1) Memorandum from Manager re: recommended traffic ordinance, dated 9/17/2021

2) Memorandum from Manager re: recommended overlay and special meeting,
dated 9/20/2021

B) Salt Mixing Shed – rebid

1) bid tabulation

C) Emergency Project – Cedar Top Sewer Right of Way/ Repair

D) 2020-2021 Sewer Replacement Project - update

Engineer

A) 2021 Road Work (friction course) – update

B) Hampshire Culvert Replacement – update

Solicitor

PAYMENTS OF BILLS

08/20/2021	09/02/2021 – ACH/IT
08/27/2021	09/03/2021
08/31/2021 – sewer	09/03/2021 - PLGIT
09/01/2021	09/10/2021
09/01/2021 – additional	09/17/2021
	09/17/2021 – ACH

COMMISSIONERS

A) Resignation of Commissioner Bilger

1) Memorandum from Chip Bilger re: resignation effective 10/1/2021, dated 09/09/2021

B) Executive Session

C) Reminders:

1) Board of Commissioners meetings for fall 2021:

- possible special meeting 10/5 or 10/6

(See Manager's memo dated 9/20/2021 under Public Works.)

- 10/19/2021 at 7:00 p.m. – regular meeting

- 10/21/2021 at 3:30-5:30 p.m. – budget meeting

- 10/28/2021 at 3:30 p.m. – budget meeting

- 11/16/2021 at 7:00 p.m. – regular meeting

- 11/30/2021 at 7:00 p.m. – 5th Tuesday meeting

Note: Deadline for 2022 budget advertisement is 12/1/2021, for adoption on 12/21/2021.

2) Municipal Authority 10/7/2021 at 8:30 a.m.

3) Zoning Hearing Board for September 2021 canceled

ADJOURNMENT